

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Department of Public Safety – Maine State Police			
Department Contract Administrator or Grant Coordinator:		Lt. Bruce Scott Amy Gower			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ Requesting Master Agreement	Advantage CT / RQS #:	RQS-16A-20200714*0042		
CONTRACT	Proposed Start Date:	7/1/2020	Proposed End Date:	6/30/2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Watch Guard Allen, TX			
Brief Description of Goods/Services/Grant:		In Car Camera			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

WatchGuard Video is the exclusive and sole manufacturer of the DV-1 Digital In-Car Video System, the 4RE Digital In-Car Video System, the High-Fidelity Wireless Microphone System, and the VISTA and V300 wearable camera systems.

WatchGuard is the only company able to provide warranties and maintenance for the above-mentioned products.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

VISTA is constructed with industrial grade components and is manufactured in the U.S.A. It is capable of recording both High Definition and Standard Definition video, and battery life capable of recording at least 9 continuous hours of HD video. VISTA has other unique features, including: The only wearable camera to integrate with the WatchGuard Video Evidence Library and Evidence Library Express video and evidence management applications.
Record-After-The-Fact which gives the ability to retrieve video not previously recorded as an event. VISTA Digital In Car Systems are integrates with the existing 200 plus units that we currently own and carry warranties for.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The department worked with the vendor to negotiate a fair and reasonable cost to the Maine State Police knowing that we do not use any other product. The quote received is for the time period of 7/1/2020 to 6/30/2022.

4. Describe the plan for future competition for the goods or services.

The Maine State Police has over 200 vehicles using this camera system. The Maine State Police will continue to review and look for alternative camera systems that would enhance the effectiveness of our in-vehicle camera capabilities. Should the current system suddenly no longer meet our needs, or the product's reliability diminish, we would consider changing to a new system and then bid the product out.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Kendra Coates</i>		
Printed Name:	Kendra Coates	Date:	8/13/2020
Signature of DAFS Procurement Official:	<i>Kathy Paquette</i>		
	<small>DocuSigned by: 4162BA36FAF4MCD...</small>		
Printed Name:	kathy Paquette	Date:	8/18/2020