

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OCFS	
Department Contract Administrator or Grant Coordinator:		Chris Moiles / Ryan Roberts	
(If applicable) Department Reference #:		CFS-21-1600	
Amount: (Contract/Amendment/Grant)	\$ 3,654,000.00	Advantage CT / RQS #:	CT-10A 20200513000000003253
CONTRACT	Proposed Start Date:	7/1/2020	Proposed End Date: 6/30/2022
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Maine Children's Trust, Inc.	
Brief Description of Goods/Services/Grant:		Child Abuse Prevention Network	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Children's Trust (MCT) serves as the lead agency which ensures the provision of family strengthening programs, including, but not limited to, public awareness, child safety education, parent education, support and information for parents, and training for professionals, through its subcontracts with the statutorily identified Child Abuse and Neglect Prevention Councils representing Maine's 16 counties to prevent child abuse and neglect. (refer to: <http://legislature.maine.gov/statutes/22/title22ch1058sec0.html> and <http://legislature.maine.gov/statutes/22/title22ch1057sec0.html>).

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PART III: SUPPLEMENTAL INFORMATION

The MCT and CANs conduct annual community needs assessments to create each CAN child abuse and neglect prevention work plans. These prevention work plans inform which family strengthening programs are to be implemented in their service area. MCT also coordinates the delivery of Shaken Baby Syndrome Prevention, Safe Sleep, and Mandated Reporter training for medical providers and community partners.

This contract builds on the success achieved by the MCT and CANs (in the current contract) including establishing a coordinating function and supporting for the CANs, expanding the network of CAN Prevention Councils, and the ongoing delivery of evidence based/informed programs and activities now available in all 16 Maine counties. Additionally, the creation of an Electronic Data Collection System to more accurately track program outcomes and track CAN data on an individual and state aggregated basis, and the use of specific evaluation tools for participants of programs and activities will better inform the evaluation of effectiveness of the programs and activities being conducted.

MCT and CAN's long-standing relationships with community members, businesses, coalitions, public safety, health care, faith based, education, social service organizations, and others, leverages existing resources, statutory authority; while maximizing funds, to ensure services, education, and training are being provided to children and families, professionals, and the general public.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Maine Children's Trust (MCT) serves as the statutorily identified lead agency which ensures the provision of family strengthening programs, including, but not limited to, public awareness, child safety education, parent education, support and information for parents, and training for professionals, through its subcontracts with the statutorily identified Child Abuse and Neglect Prevention Councils representing Maine's 16 counties to prevent child abuse and neglect. (refer to: <http://legislature.maine.gov/statutes/22/title22ch1058sec0.html> and <http://legislature.maine.gov/statutes/22/title22ch1057sec0.html>). The MCT and CANs conduct annual community needs assessments to create each CAN child abuse and neglect prevention work plans. These prevention work plans inform which family strengthening programs are to be implemented in their service area. MCT also coordinates the delivery of Shaken Baby Syndrome Prevention, Safe Sleep, and Mandated Reporter training for medical providers and community partners.

The three-year work between the Department, MCT and CANs has resulted in the creation of a model grounded in leveraging existing resources, utilizing existing statutory authority, and maximizing State investment dollars to prevent child abuse and neglect statewide.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The State concludes the cost is fair and reasonable for the following reasons: First, based on contracts the State holds with federal agencies with an average indirect cost rate of 10% of total grant award, the indirect costs for the Trust to administer the funds are in line with what the State would charge a federal granting agency. Secondly, the costs reflect a scope of work that is performance-based, measurable, outcome driven, includes a partnership with an agency that has an account within the State treasury and budget to receive revenue through the income tax check off donations by Maine citizens, which leverages the federal dollars.

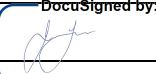
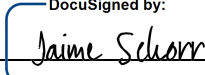
4. Describe the plan for future competition for the goods or services.

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PART III: SUPPLEMENTAL INFORMATION

The Department does not intend to RFP this service.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> 		
Printed Name:	667385D13F9C4B2 Jim Lepalosky	Date:	7/14/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	6D6437754DD0459... Jaime Schorr	Date:	8/13/2020