

# State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW				
Department Office/Division/Program:	DHHS/Maine CDC/HETL			
Department Contract Administrator or Grant Coordinator:	Chris Moiles			
(If applicable) Department Reference #:	CD0-21-54SA12			
Amount: (Contract/Amendment/Grant)	\$ 10,201.20	Advantage CT / RQS #:	Draft RQS 10A 20200414000000001140	
CONTRACT	Proposed Start Date:	07/07/2020	Proposed End Date:	07/06/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	PerkinElmer Health Sciences Inc 710 Bridgeport Ave Shelton, CT 06484-4794			
Brief Description of Goods/Services/Grant:	Maintenance Agreement for Clarus 590 GC Headspace analyzer to determine blood alcohol content in suspected OUI defendants.			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
This maintenance agreement is for the Clarus 590 Gas Chromatograph headspace instruments used to determine the presence of alcohol and/or other drugs in persons suspected of OUI. This maintenance agreement ensures the instrument is in working order and provides immediate service should the instrument not be in proper working order. The laboratory determined this service to be critical due to the nature of the work and the statutory (MRS 29-A and MRS 17-A) and accreditation requirements (ANAB) that quality system and analytical instrumentation used in the analysis of forensic samples meet the standards established by ANAB.

# State of Maine Procurement Justification Form

## PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The instrument covered under this maintenance agreement is a highly advanced analytical instrument. The Clarus 590 GC-Headspace has advanced electronic and computer components that require specific training and experience to maintain and repair by the original manufacturer of the instrument, PerkinElmer. PerkinElmer is also the manufacture of the analysis software, which is also covered under this maintenance agreement, and will be available for any software assistance and troubleshooting.

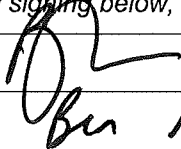

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The company will perform preventive maintenance (PM) annually, make any required repairs of the instrument and supply parts that need to be replaced through wear, and provide any software updates or troubleshooting. They will certainly be here at least twice a year, and available remotely as needed.

**4. Describe the plan for future competition for the goods or services.**

The Department does not intend to competitively bid this service.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Ben Mann	<b>Date:</b>	7/29/20
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	AEED9C7B3A8044E... Justin Franzose	<b>Date:</b>	8/13/2020