

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DVEM	
Department Contract Administrator or Grant Coordinator:		Joseph Wilson	
(If applicable) Department Reference #:		Bid # 19-030	
Amount: (Contract/Amendment/Grant)	\$ 13,551.00	Advantage CT / RQS #:	15A 20190520*3486
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	5/20/2019	Effective Date:
	Previous End Date:	9/30/2019	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Dasco, Inc. Presque Isle, ME	
Brief Description of Goods/Services/Grant:		Herbicide Spraying for Bangor and So. Portland ANG Bases.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input checked="" type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Spraying of vegetation after leaves have formed but prior to plant growth exceeding 4" in height to eliminating hand cutting of plant life. Spraying occurs twice a year in May and August.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Dasco, Inc. was selected on the original from RFP 201901016. Dasco, Inc. was the only bidder on the RFP. A WCB was done at that time. The State of Maine requires a person to possess a Master Applicators License to perform these functions.

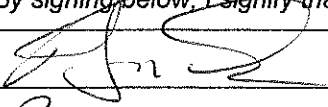
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost is directly from the vendor inclusive of all products, equipment, and services provided. The project cost looks to be reasonable and consistent with similar projects.

4. Describe the plan for future competition for the goods or services.

At the end of this contract amendment in September 2021, we will be putting this out for bids on an RFP.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Randy M. Bean	Date:	5 Aug 2020
Signature of DAFS Procurement Official:			
Printed Name:		Date:	