

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DAFS/BGS		
Department Contract Administrator or Grant Coordinator:		Jill Instasi		
(If applicable) Department Reference #:		Cultural Building Remediation		
Amount: (Contract/Amendment/Grant)	\$94,850.00	Advantage CT / RQS #:	CT 18A 20200722*0248	
CONTRACT	Proposed Start Date:	7/24/2020	Proposed End Date:	9/15/2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Atlantic Environmental Contractors, Inc., Lewiston, ME		
Brief Description of Goods/Services/Grant:		Asbestos Remediation and Demolition		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The S-1 Mechanical Room needs to be abated for asbestos containing spray applied fireproofing. This work is necessary to allow the safe re-entry to the space and to prevent the building systems from being further compromised.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Atlantic Environmental Contractors is on the DEP list of qualified asbestos contractors. They are also very familiar with the building and were able to respond to this emergency situation whereby the cooling to the building has been compromised.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates were comparable to other professional abatement work of this nature. With the number of crews that will be involved and the quick project timeline we found their rates to be very competitive.

4. Describe the plan for future competition for the goods or services.

The Bureau of General Services has been diligently working to remove asbestos containing material from their buildings so these types of emergencies do not arise.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Elaine Clark</i>		
Printed Name:	Elaine Clark, Director, Bureau of General Services	Date:	7/23/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Laurie A. Andre</i>		
Printed Name:	Laurie A. Andre	Date:	8/11/2020