

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/Maine CDC	
Department Contract Administrator or Grant Coordinator:		Chris Moiles	
(If applicable) Department Reference #:		CD0-21-54CAP01	
Amount: (Contract/Amendment/Grant)	\$41,514.12	Advantage CT / RQS #:	
CONTRACT	Proposed Start Date:	05/18/2020	Proposed End Date: 12/31/2020
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Thermo Electron North America LLC 5225 Verona Road Madison, WI 53711	
Brief Description of Goods/Services/Grant:		FTIR Spectrometer Instrument used for drug identification	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL INFORMATION

This is for the purchase of a new FTIR (Fourier Transform Infrared Spectroscopy) Spectrometer instrument to perform seized drug identification and confirmation in the Forensic Solid Dose Drug section of HETL. This instrument is being purchased using Coverdell Grant Funding and will replace the current instrument which is approximately 20 years old and no longer serviceable by the manufacture.

The instrument being quoted by Thermo Fisher is widely used and trusted in the Forensic community. This instrument is easy to use and provides greater sensitivity than the instrument currently in use at the laboratory. This instrument is used to differentiate the salt form of cocaine from drug seizures. This instrument also comes with a 2-year warranty, reference libraries, and proprietary ValPro software which allows the laboratory to use and maintain the software to meet accreditation requirements without additional resources and time.

This quote includes all required instrument parts and software, the proprietary ValPro software package, a PC to utilize the instrument, and a 2-year warranty including a PM. This additional maintenance and warranty allow the lab to meet accreditation and internal SOPs without having to make additional purchases for the first two years.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Thermo Fisher is the only vendor to offer ValPro software with the FTIR instrument, which allows the laboratory to use and maintain the instrument and software without additional resources and time. This diagnostic software allows users to perform weekly and monthly instrument checks to ensure data is continuously accurate and reliable and identifies any issues the instrument is experiencing. This software allows HETL to meet ANAB accreditation requirements of performing instrument maintenance, routine data checks, using a NIST traceable standard for verification, and allows the laboratory to conform to ASTM standards.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Department negotiated a \$10,588 discount for this quote.

4. Describe the plan for future competition for the goods or services.

When this instrument has reached the end of life, new instruments will be evaluated as a replacement, use of proprietary software packages and quotes obtained at that point.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
Printed Name:	<i>Ben Murray</i>	Date:	<i>8/5/20</i>
Signature of DAFS Procurement Official:	DocuSigned by: <i>Justin Franzose</i>		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	8/11/2020