

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		DACF-Bureau of Parks & Lands	
Department Contract Administrator or Grant Coordinator:		Stephen Richardson	
Amount: (Contract/Amendment/Grant)		\$7,000	Advantage CT / RQS #: CT 01A-20190329*02738
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	3/15/19	Effective Date: N/A
	Previous End Date:	N/A	New End Date: N/A
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Halls General Contracting & Plowing	
Brief Description of Goods/Services/Grant:		Amendment to Cold Stream Public Lands road maintenance contract to install a replacement bridge.	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
x	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

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## PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Current bridge is undersized and at risk of failure on a high value trout stream. Replacement of the structure will provide continued access to a portion of the Cold Stream Public Lands unit for management purposes and for used by the public.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Vendor will be mobilized and will be doing other work for the Bureau in this remote area.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Work will be done at previously contracted equipment rates

**4. Describe the plan for future competition for the goods or services.**

Competitive bid for larger projects where mobilization costs are not a factor.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Amanda E. Beal</i>		
<b>Printed Name:</b>	<i>Amanda E. Beal</i>	<b>Date:</b>	<i>8/3/20</i>
<b>Signature of DAFS Procurement Official:</b>			
<b>Printed Name:</b>		<b>Date:</b>	