

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OCFS		
Department Contract Administrator or Grant Coordinator:		Chris Moiles/Debbie Weston		
(If applicable) Department Reference #:		CFS-21-8207		
Amount: (Contract/Amendment/Grant)	\$ 311,975.49	Advantage CT / RQS #:	CT 10A 20200702*0047	
CONTRACT	Proposed Start Date:	7/1/2020	Proposed End Date:	6/30/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		The Opportunity Alliance Portland, Maine		
Brief Description of Goods/Services/Grant:		Pilot Program – Parent Partners Program		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this Agreement is to provide Parent Partner Program in York and Cumberland Counties to families and parents who are experiencing Child Protective Services intervention or are at risk of involvement with CPS. The Parent Partner Program seeks to reduce family involvement with CPS, within the Provider's Service Area by:

- A. Increasing Protective and Promotive Factors for families at Risk of experiencing child maltreatment, through participation in the Parent Partner Program and PFTM process, and as measured by the Self-

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PART III: SUPPLEMENTAL INFORMATION

Sufficiency Matrix (**Appendix A**);

- B. Increasing access to, and use of, community support services for families at Risk for experiencing child maltreatment; and
- C. Providing support for families through the Parent Partner Program that will connect families living within the Service Area with Community Partners, focused on Early Intervention Period and Secondary and Tertiary Prevention.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

TOA has the longest history in Maine as it relates to providing a Parent Partner program supporting parents involved in, or at risk of involvement with the child welfare system. They have been doing CPPC work in Southern Maine for 10 years and have 10 years of data that can support the evaluation component of this pilot program. There are no other agencies with this history, amount of data, and time providing this support.

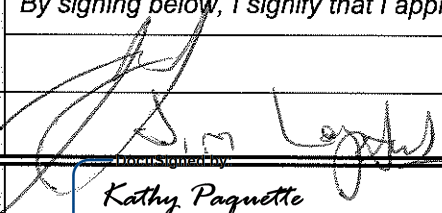

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates are fair and reasonable in comparison to the Parent Partner Program delivered in related Community Partnerships for Protecting Children services.

4. Describe the plan for future competition for the goods or services.

This is a one-year pilot program. If this pilot project is successful, the Department is committed to issuing an RFP in the 2nd year with a contract start date of 7/1/2022.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	15-July-20
Signature of DAFS Procurement Official:			
Printed Name:	Kathy Paquette <small>41C2BA36FAF446D...</small>	Date:	8/5/2020