

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DVEM		
Department Contract Administrator or Grant Coordinator:		Joseph Wilson		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 10,000	Advantage CT / RQS #:	20200619*4004	
CONTRACT	Proposed Start Date:	07/01/2020	Proposed End Date:	12/31/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		The Nature Conservancy		
Brief Description of Goods/Services/Grant:		Prescribed Fire Services		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This contract is to address the need for prescribed fire planning, preparation and execution. This is required by the Sikes Act and Army regulations. These services are vital to remain in compliance with said Federal regulations.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Nature Conservancy is a unique vendor in terms of the service they provide for comprehensive prescribed fire services. They are the only provider of this service in the New England. The vendor holds RXB2 qualifications under NWCG standards as required by Army Regulation 200-1. The Nature Conservancy owns the appropriate equipment necessary to perform these functions including wildlands fire engines, specific tools, pumps, etc.

3. Explain how the negotiated costs or rates are fair and reasonable, or how the funding was allocated to grantee.

This vendor has been performing this work for the State of Maine for four years and there has not been an increase in cost. The Department believes this to be a fair cost for services.

4. Describe the plan for future competition for the goods or services.

If determined by the Environmental Department that there may be another vendor to source for these services, we will put out an RFP at the end of this term date.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Scott Young</i>		
Printed Name:		Date:	24 June 2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Sue H. Garcia</i>		
	<small>E5DB92AC0F8D490...</small>		
Printed Name:	Sue H. Garcia	Date:	8/4/2020