



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		MOUNTAIN VIEW CORRECTIONAL FACILITY		
Department Contract Administrator or Grant Coordinator:		DANIELLE DAVIS		
(If applicable) Department Reference #:				
Agency Department Code:	03E	Advantage CT / RQS #:	20260709*0048	
Amount: (Contract/Amendment/Grant)	\$10,300.00			
CONTRACT	Proposed/Original Start Date:	2/1/2026	Proposed/Most Recent End Date:	8/1/2026
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		FASTCO CORP., LINCOLN MAINE		
Brief Description of Goods/Services/Grant:		BOILER REPAIR		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☐	G. Grant
☐	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☒	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

MVCF's heating system utilizes boilers, one of which has developed a leak that needs to be repaired to maintain the operation of the system. Due to the nature of the system, this is not a repair that can be done by staff.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

FASTCO Fabrication has been contacted to complete the repairs as they are the only company in the region with the capability to work on this type of boiler which is part of a massive antiquated boiler system where everything about it has to be fabricated. The proposed vendor is the only one with the equipment and knowledge to do the work. MV has contacted multiple companies in the past and none of them will work on it because parts can't be simply swapped out to fix it.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The quoted price is fair as there is no other company capable of completing the repairs.

4. Describe the plan for future competition for the goods or services.

MVCF will continue to look for vendors with a MA before considering others.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):DocuSigned by:
Scott Goulette
74A20E43E4BA469...

Typed Name:

Scott Goulette

Date:

7/9/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.Signature of requesting
Department's Commissioner
(or designee):Signed by:

8E48CAE00CCD407...

Typed Name:

Anthony Cantillo

Date:

7/10/2026

****OSPS Section Only****Signature of DAFS
Procurement Official:

Typed Name:

Date: