



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS / OBH / Brianne Masselli		
Department Contract Administrator or Grant Coordinator:		Jeanne Garza / Nicole Mitchell		
(If applicable) Department Reference #:		Multiple - See Addendum		
Agency Department Code:	10A	Advantage CT / RQS #:	Multiple – See Addendum	
Amount: (Contract/Amendment/Grant)	Multiple – See Addendum			
CONTRACT	Proposed/Original Start Date:	7/1/2025	Proposed/Most Recent End Date:	6/30/2026
AMENDMENT	New Effective Date:	4/1/2026	New End Date (if Applicable):	NA
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Sweetser		
Brief Description of Goods/Services/Grant:		Crisis Stabilization -SFY26 Amend 3		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

☐	A. Competitive Process	☐	G. Grant
☒	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

There are two (2) distinct services provided in this service group, Crisis Intervention Mobile Response Services (Mobile Services) and Crisis Residential Services. The Provider shall provide effective Mobile Services and Residential services in the least restrictive setting and connect Persons in Crisis to community-based service providers.

This Template is being Amended to decrease two Contracts and increase another to redistribute funding supporting Districts 1, 3 & 4.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

These services were competitively bid under 201506114 (8 awards). Due to an appeal process under 201506114 for D1, 2, and 4, RFP 201706121 was issued. The award periods from 201506114 were adjusted as none of the contracts under any of the RFPs began until 4/1/2018.

In 2022, the Department began to restructure/reform its Crisis Services. The services delivered via the crisis continuum are safety net services for the citizens of Maine and service delivery cannot be interrupted. It is necessary to maintain current existing providers in their current roles to maintain stability and cause minimal disruption to the crisis continuum.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Mobile and Crisis Residential rates are based on existing MaineCare rates. Based on utilization, providers are allocated ancillary funding based on costs that are outlined in the Rider A.

4. Describe the plan for future competition for the goods or services.

The Department has completed the competitive procurement process for both Mobile Crisis Intervention Response Services (RFP 202511151) and Crisis Residential Unit Services for Adults and Minors (202601002) with an anticipated new contract start date of 7/1/2026.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their

knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Debra Downer Grady, Deputy Director for Competitive Procurement	Date:	6/29/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

OSPS Section Only

Signature of DAFS Procurement Official:	Signed by:  41C2BA36FAF44CD...		
Typed Name:	kathy blais	Date:	7/27/2026

Procurement Justification Form (PJF)

DHHS Office: OBH
Service: CRISIS STABILIZATION -SFY26 Amendment 3

Vendor Name	Agreement Number	Amend Number	CT 10A	Start Date	End Date	Amend Amount	Revised Amount
COMMUNITY HEALTH & COUNSELING SERVICES	MHC-26-115	N/A	202505290000MHC26115	7/1/2025	6/30/2026	N/A	\$1,705,625.14
AROOSTOOK MENTAL HLTH SERV	MHC-26-240	N/A	202505290000MHC26240	7/1/2025	6/30/2026	N/A	\$751,561.53
AROOSTOOK MENTAL HLTH SERV	MHC-26-241	N/A	202505290000MHC26241	7/1/2025	6/30/2026	N/A	\$917,676.34
KENNEBEC BEHAVIORAL HEALTH	MHC-26-322	N/A	202505290000MHC26322	7/1/2025	6/30/2026	N/A	\$1,689,645.30
SWEETSER	MHC-26-413	B	202505290000MHC26413	7/1/2025	6/30/2026	(\$8,000.00)	\$941,184.78
SWEETSER	MHC-26-414	B	202505290000MHC26414	7/1/2025	6/30/2026	(\$37,000.00)	\$1,199,434.44
SWEETSER	MHC-26-415	B	202505290000MHC26415	7/1/2025	6/30/2026	\$45,000.00	\$656,044.06
THE OPPORTUNITY ALLIANCE	MHC-26-699	N/A	202505290000MHC26699	7/1/2025	6/30/2026	N/A	\$1,624,100.84
Total Items amended	2				Totals	\$0.00	\$9,485,272.43