



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:	MCDCP/MBCHP			
Department Contract Administrator or Grant Coordinator:	Chris Moiles/ Angela Nile/ Stephanie Wood			
(If applicable) Department Reference #:	CD0-26-4578A			
Agency Department Code:	10A	Advantage CT / RQS #:	2025050500CD0264578	
Amount: (Contract/Amendment/Grant)	Amend A: \$150,000 Revised: \$450,000			
CONTRACT	Proposed/Original Start Date:	7/1/2025	Proposed/Most Recent End Date:	6/30/2027
AMENDMENT	New Effective Date:	7/1/2027	New End Date (if Applicable):	6/30/2028
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Dempsey Center for Quality Cancer Care Auburn, ME			
Brief Description of Goods/Services/Grant:	Breast Cancer Services Special Program Fund for underserved people with breast health and breast cancer needs.			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

☐	A. Competitive Process	☐	G. Grant
☒	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This purpose of this amendment is to extend the contract by one year and to add funds to compensate for that additional time.

The *Breast Cancer Services Special Program Fund* was created under Public Law, Chapter 547, during the Second Regular Session of the 123rd Maine Legislature: An Act to Create a Special License Plate to Support Services § 1408. Breast Cancer Services Special Program Fund revenue comes from the registration plate fees credited to the fund under Title 29-A, section 456-E, subsections 2 and 4 must be used for breast cancer support services. This contract with the Dempsey Center establishes the funding requirements for the "statewide nonprofit organization" recipient of the Breast Cancer Services Special Program Fund that provides services to underserved people with breast health and breast cancer needs.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Breast Cancer Services Special Program Fund recipients have not had contracts to receive the funding to date. MBCHP worked with leadership to allow the Dempsey Center to receive funds with a two-year contract and subsequent funding for The Breast Cancer Services Special Program Fund

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The contract costs are fair and reasonable based on other agreements with similar target goals. MBCHP will only approve a properly submitted invoice if the required quarterly report with satisfactory progress on deliverables has been submitted.

4. Describe the plan for future competition for the goods or services.

All subsequent funding for The Breast Cancer Services Special Program Fund will be awarded through the RFP process beginning with the contract start date of 7/1/2028.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

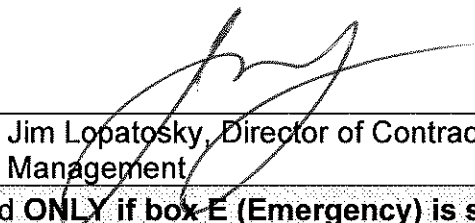
☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their

knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

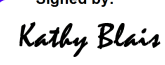
PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Jim Lopatosky, Director of Contract Management	Date:	29-Jun-26
2. Additional signature required ONLY if box E (Emergency) is selected in PART II . The signature below indicates approval by the Department's Commissioner, or the <u>designee</u> <u>specifically authorized to approve emergency procurement requests</u> .			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

OSPS Section Only

Signature of DAFS Procurement Official:	Signed by:  41C2BA36FAF44CD...		
Typed Name:	Kathy Blais	Date:	7/13/2026