



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine Department of Energy Resources		
Department Contract Administrator or Grant Coordinator:		Wendy Crosier		
(If applicable) Department Reference #:		-		
Agency Department Code:	50 A	Advantage CT / RQS #:	20260625*3135	
Amount: (Contract/Amendment/Grant)		\$50,000.00		
CONTRACT	Proposed/Original Start Date:	7/13/2026	Proposed/Most Recent End Date:	6/30/2027
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Kleinschmidt Associates Pittsfield, ME		
Brief Description of Goods/Services/Grant:		Consulting services to support the required findings of LD 300, Resolve, to Direct the Governor's Energy Office to Study Expanding the Use of Hydroelectric Power and the Development of a Geothermal Power Plant in the State; Resolve 2025, c. 31.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☐	G. Grant
☐	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified

☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

A. The Maine Department of Energy Resources (Department or DOER) requires consulting services to support the required findings of LD 300, **Resolve, to Direct the Governor's Energy Office to Study Expanding the Use of Hydroelectric Power and the Development of a Geothermal Power Plant in the State; Resolve 2025, c. 31 [1]**. To meet the legislative mandate, this consultant (Kleinschmidt Group) will provide expert analysis and report writing in coordination with DOER.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Utilizing this consultant is the most effective and practical approach for the State because they authored the foundational 2015 version of this hydropower report. Through that prior work, they possess deep historical context, specific data familiarity, and an established understanding of Maine's hydropower baseline that cannot be easily replicated by an outside vendor. Transitioning to a new consultant would require significant time and resources to recreate that existing research, which could create administrative inefficiencies and risk delays for our statutory timeline under LD 300. Engaging the original firm ensures a seamless, cost-effective continuation of the data and provides the necessary continuity to deliver a highly accurate update for the State.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated flat fee of \$50,000.00 is fair and reasonable because it leverages the consultant's existing infrastructure, resulting in significant cost avoidances for the State. Because this vendor holds the proprietary 2015 baseline datasets and analytical modeling from the original study, their scope of work bypasses the expensive, time-consuming research and discovery phases that a new firm would have to charge for from scratch. The rate reflects a highly structured, blended allocation of technical hours dedicated strictly to peer-reviewing current drafts, injecting new data into the technical sections, and transferring raw datasets directly to our office. This fee is consistent with standard market rates for senior energy consultants handling complex, state-level statutory reporting, and by minimizing duplication of labor, it delivers the maximum economic value for the State's investment.

4. Describe the plan for future competition for the goods or services.

The State intends to transition all subsequent updates, follow-up studies, and related consulting services for this hydropower initiative to a full, open competitive bidding process. For any future phases or subsequent reporting cycles beyond the statutory requirement of LD 300, allowing any qualified consultant to compete fairly and build upon the established framework.

PART III: SUPPLEMENTAL INFORMATION

If additional services are needed, DOER will go through the competitive solicitation process.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):


[Celina Cunningham \(Jun 30, 2026 16:59:27 EDT\)](#)

Typed Name:

Celina Cunningham, Deputy
Commissioner

Date:

Jun 30, 2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting
Department's Commissioner
(or designee):

Typed Name:

Date:

****OSPS Section Only****

Signature of DAFS Procurement Official:	Signed by: <i>Sherri Brooker</i> 25E9374206CC41D...		
Typed Name:	Sherri Brooker	Date:	09 July 2026

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Final Audit Report

2026-06-30

Created:	2026-06-30
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-  Document created by Pamela Grimshaw (pamela.grimshaw@maine.gov)
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-  Document e-signed by Celina Cunningham (celina.cunningham@maine.gov)
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