



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DHHS/Office of MaineCare Services	
Department Contract Administrator or Grant Coordinator:		Shawn Belanger	
(If applicable) Department Reference #:		OMS-21-103 G	
Agency Department Code:	10A	Advantage CT / RQS #:	20210114000000002045
Amount: (Contract/Amendment/Grant)		Amend G: \$2,700,587.00 Revised Total: \$196,090,977.00	
CONTRACT	Proposed/Original Start Date:	9/1/2020	Proposed/Most Recent End Date: 9/30/2026
AMENDMENT	New Effective Date:	10/1/2026	New End Date (if Applicable): 10/31/2026
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Gainwell Technologies, LLC. Philadelphia, PA	
Brief Description of Goods/Services/Grant:		Fiscal Agent Services	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☐	G. Grant
☒	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this Agreement is to procure MaineCare Management Information System (MMIS) and Fiscal Agent services that meet the informational, operational, and administrative needs necessary to support the day-to-day management of the MaineCare program and other State health care programs as detailed in this Agreement.

This amendment adds an additional month to the contract to better align the renewal agreement with the launch of the HealthPAS upgrade.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/Rfq) number if applicable.

Gainwell Technology LLC has been providing these customized services to the Department since 2008, after its predecessor company was selected through a competitive RFP process. The Fiscal Agent solution, MIHMS, is run on the Provider's proprietary HealthPas software. Gainwell's solution and related services include updates to support and accommodate new and changing federal and state requirements for claims processing, monitoring, and reporting, which allows the Department to maintain maximum federal funding.

Gainwell's staff are uniquely familiar with the HealthPas solution and have the advanced IT skills needed to maintain and operate it. These skills are crucial to the operation of MIHMS and the member and provider population served by MaineCare. The Provider's HealthPas system has been uniquely configured over the duration of the contract to support claims processing for MaineCare providers and to meet federal and state policy and statutes. The system has been certified by the Centers for Medicare & Medicaid Services (CMS).

The focus of this request is based on the uniqueness of the contractor and Gainwell ownership of the software. There would be significant lead time needed to gain approval from CMS for another vendor, to procure the services of another vendor, and to negotiate, resolve issues, and attempt to obtain licensing rights from Gainwell for another vendor to perform these upgrades/services. The MIHMS system is extremely complex and would take up to five years for another vendor to fully understand and obtain skilled resources, during which time the MIHMS system would need to continue to operate as is under Gainwell so as not to disrupt provider reimbursement or member access to services.

In addition, to comply with new guidance from CMS, the Department has determined that a "modular" (functional) approach to procurement, resulting in multiple procurement processes, will better suit our business and technology needs.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

During the negotiation process, the Department evaluated the changes in the market rates since the inception of the original contract in 2008. The negotiated cost schedule includes an annual reduction in the base operations costs over the lifetime of the contract, and the negotiated contract language includes stronger penalties for non-compliance with required performance metrics. Cost for this amendment remains flat as compared to the previous amendment.

PART III: SUPPLEMENTAL INFORMATION

4. Describe the plan for future competition for the goods or services.

In 2020, the Department conducted a Medicaid Information Technology Architecture State Self-Assessment (MITA S-SA) to evaluate current business processes and technologies and to act as one input into a roadmap for one or more future MMIS procurements; other inputs include MaineCare's broader programmatic goals and strategies as well as an assessment of current Provider performance against contract requirements.

Because of the uniqueness of the services, the Department intends to continue to sole source, while competitively awarding specific MMIS modules whenever possible.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

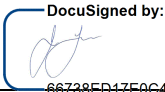
Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

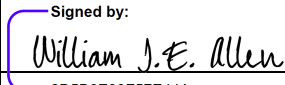
1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Jim Lopatosky	Date:	Jun-30-2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:			
Typed Name:	William J.E. Allen	Date:	7/8/2026

NOI 0720260507 7/8/2026 - 7/14/2026