



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

| PART I: OVERVIEW | | | | |
|---|-------------------------------|---|--------------------------------|-----------|
| Department Office/Division/Program: | | DHHS CDC WIC | | |
| Department Contract Administrator or Grant Coordinator: | | Chris Moiles / Lyndsay Frank | | |
| (If applicable) Department Reference #: | | CD0-26-4622 | | |
| Agency Department Code: | 10A | Advantage CT / RQS # : | RQS 20250710000000000067 | |
| Amount: (Contract/Amendment/Grant | | \$17,613.00 | | |
| CONTRACT | Proposed/Original Start Date: | 7/1/2025 | Proposed/Most Recent End Date: | 5/11/2026 |
| AMENDMENT | New Effective Date: | | New End Date (if Applicable): | |
| GRANT | Project Start Date: | | Grant Start Date: | |
| | Project End Date: | | Grant End Date: | |
| Vendor/Provider/Grantee Name, City, State: | | McKesson Medical Surgical Government Solutions LLC Atlanta, GA | | |
| Brief Description of Goods/Services/Grant: | | Medical and breastfeeding equipment | | |

| PART II: JUSTIFICATION FOR VENDOR SELECTION | | | |
|--|---|--------------------------|----------------------------------|
| Check the box below for the justification(s) that applies to this request. (Check all that apply.) | | | |
| <input type="checkbox"/> | A. Competitive Process | <input type="checkbox"/> | G. Grant |
| <input type="checkbox"/> | B. Amendment | <input type="checkbox"/> | H. State Statute/Agency Directed |
| <input checked="" type="checkbox"/> | C. Single Source/Unique Vendor | <input type="checkbox"/> | I. Federal Agency Directed |
| <input type="checkbox"/> | D. Proprietary/Copyright/Patents | <input type="checkbox"/> | J. Willing and Qualified |
| <input type="checkbox"/> | E. Emergency | <input type="checkbox"/> | K. Client Choice |
| <input type="checkbox"/> | F. Higher Education Cooperative Project | <input type="checkbox"/> | L. Other Authorization |

Please respond to ALL of the questions in the following sections.

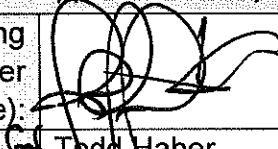
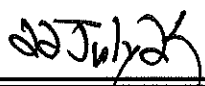
| PART III: SUPPLEMENTAL INFORMATION | |
|--|--|
| 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I. | Maine WIC provides medical and breastfeeding equipment to its local agencies to support WIC services. |
| 2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number and the date of award notification, if applicable. | Rather than going directly to the manufacturers (e.g., Medela, Hemocue), WIC found that they can obtain all the same products through McKesson and benefit from special WIC pricing, streamlined ordering and delivery processes. [McKesson is an MA vendor (MA 230508*0148). Contract lapsed. Extension is currently underway. MKM] |
| 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee. | WIC obtains special pricing lists from McKesson for both breastfeeding supplies and equipment and medical supplies such as hematological testing equipment. |
| 4. Describe the plan for future competition for the goods or services. | For future orders, WIC will use a contractor who is under a master agreement. |

| PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP) | |
|--|--|
| Does this request utilize ARPA/MJRP funds? | |
| <input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s). | |
| <input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. | |
| <input checked="" type="checkbox"/> No – If No, proceed to Part V. | |

| PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE | |
|---|--|
| <i>Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.</i> | |
| <input checked="" type="checkbox"/> The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes. | |

PART VI: APPROVALS

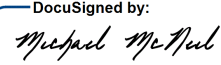
The signature below indicates approval of this procurement request.

| | | | |
|--|---|-------|---|
| Signature of requesting Department's Commissioner (or designee): |  | | |
| Typed Name: | Todd Haber Acting Deputy Commissioner of Finance | Date: |  |

PART VII: EMERGENCY – Required only if selecting E. Emergency Justification

The signature below indicates approval by the Commissioner or designee of this procurement request.

| | | | |
|--|--|-------|--|
| Signature of requesting Department's Commissioner (or designee): | | | |
| Typed Name: | | Date: | |

| | | | |
|---|---|-------|-----------|
| Signature of DAFS Procurement Official: |  | | |
| Typed Name: | Michael McNeil | Date: | 7/31/2025 |

NOI 0720250750