



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
OFFICE OF STATE PROCUREMENT SERVICES  
STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		DMR Bureau of Marine Science	
Department Contract Administrator or Grant Coordinator:		Director Erin Summers	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)		\$ \$31,692.00	Advantage CT / RQS #: 13A 20250618000000001970
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Center for Coastal Studies 5 Holway Ave Provincetown, MA 02657	
Brief Description of Goods/Services/Grant:		Acquisition of disentanglement tools for large whale entanglement response.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Department of Marine Resources (DMR) is committed to the conservation and sustainable development of the state's marine and estuarine resources. The department conducts and sponsors scientific research, promotes Maine's coastal fishing industries, and implements, administers, and enforces relevant laws and regulations. Additionally, DMR advises and collaborates with local, state, and federal officials on activities affecting coastal waters to ensure the long-term protection of Maine's valuable marine ecosystems.

A significant portion of the department's work is focused on the study and preservation of large marine mammals, including various species of whales. This mission includes a specialized team trained in large whale entanglement response—an effort carried out by only a small number of highly skilled individuals nationwide. These responders work collaboratively to develop and refine techniques and equipment that allow for safe and effective disentanglement operations.

With nearly 20 years of experience in whale response, DMR's inventory of essential equipment has diminished over time. To continue its critical response work, the department relies on guidance from partners such as the Provincetown Center for Coastal Studies and NOAA Fisheries, who provide expertise on the latest tools and best practices.

Currently, DMR maintains a primary equipment cache at its Rockland facility, with additional gear distributed aboard large patrol vessels stationed across the state. Procuring new tools through the Provincetown Center for Coastal Studies will ensure the department remains ready to respond to entanglement incidents at a moment's notice.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Provincetown Center for Coastal Studies (PCCS) has developed highly specialized tools designed specifically for large whale disentanglement. These tools are not commercially produced by any other companies. PCCS's long-standing relationship with its specialized manufacturer allows for the continuous refinement and adaptation of existing equipment. In short, PCCS is the sole source capable of providing the tools necessary for effective large whale disentanglement operations.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated costs are fair and reasonable, as we have worked closely with this organization for nearly 20 years. Funding was allocated with the understanding that this is the sole source for acquiring this highly specialized equipment. After thorough review and discussion, we have determined that the pricing is not only reasonable but is often provided at or near a break-even rate.

4. Describe the plan for future competition for the goods or services.

**PART III: SUPPLEMENTAL INFORMATION**

In the future the Bureau plans to continue to utilize the competitive process for acquisition of commodities.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

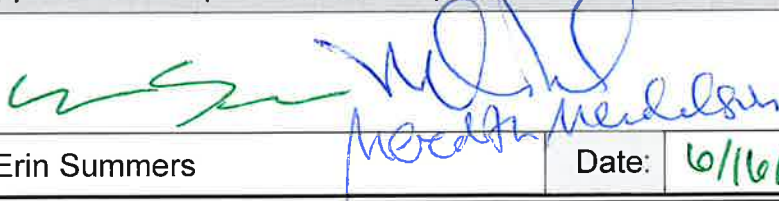

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

*Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.*

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Erin Summers	Date:	6/16/25
Signature of DAFS Procurement Official:	DocuSigned by:  891CE7A1493D45B...		
Typed Name:	Martha Verhille	Date:	7/17/2025