



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

**INSTRUCTIONS:** Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Marine Resources/Ecology and the Environment/Inshore Trawl Survey	
Department Contract Administrator or Grant Coordinator:		Robyn Linner/HQ-Finance	
(If applicable) Department Reference #:		N/A	
Agency Department Code:	13A	Advantage CT / RQS # :	20250707000000000026
Amount: (Contract/Amendment/Grant)		\$17,600.00	
CONTRACT	Proposed/Original Start Date:	7/1/2025	Proposed/Most Recent End Date: 12/31/2025
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Reidars manufacturing Inc. New Bedford, MA 02745	
Brief Description of Goods/Services/Grant:		Flagg Research Trawl Net built to specifications provided	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

*Please respond to ALL of the questions in the following sections.*

### **PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Since the survey began in October of 2000, the Maine-New Hampshire Inshore Trawl Survey has been using the Flagg Research trawl net for sampling of the nearshore waters of the Gulf of Maine. This net was designed specifically as scientific sampling gear for the MENH survey. The project currently has an inventory of 2 nets, so this net would be kept as a backup net in case the other net becomes damaged beyond repair. It is imperative to have multiple nets prepared for each survey since nets can become damaged from unforeseen circumstances. Additionally, future federal funding (which usually covers replacement net costs) is uncertain, and therefore it is best to have additional nets in the event of reduced funding.

The project that this product supports is federally funded, and we would lose those funds if the work was not performed to currently approved specifications. If the design of the sampling gear changed, the value of previously collected information would be compromised, and 25 years of work would become obsolete. The information obtained by this project is needed to manage the commercial and recreational harvest of a variety of marine species that are important to the state of Maine. A consistent and ongoing time series of sampling data is needed to accurately manage these resources.

Without having backups nets available both on board and at the DMR office during the survey, the survey being conducted will end if both the net and backup net become damaged beyond repair, which can happen given the rocky bathymetry and density of fixed gear in the areas in which we tow. Given this, the purchase of a new net is requested. The company chosen has manufactured this net in the past and will be able to produce the net prior to the 2025 fall survey.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number and the date of award notification, if applicable.

This provider is experienced in the manufacture of research survey nets and has built nets for the MENH inshore trawl survey in the past. They have built nets for the NOAA trawl survey, the NEAMAP trawl survey, the MA DMF trawl survey, and other research projects. This provider has built the research survey net used for the MENH inshore trawl survey and is able to make the survey net to the specific standards needed. If the contractor would change for building our nets we risk the chance of not having a standardized net, which would compromise the data collected from the MENH inshore trawl survey.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Nets provided to other organizations that perform similar work in other states are of similar expense. The Atlantic States Marine Fisheries Commission's NEAMAP survey nets were approximately \$10,000 back in 2015 but with the rising cost of supplies the price has increased significantly for these nets.

4. Describe the plan for future competition for the goods or services.

Reidars Manufacturing Inc is the only company that can manufacture of our research survey net. The research net needs to be consistently made to specific specifications due to the standardization requirement of a long-term survey. If more companies become available within a reasonable distance from the state of Maine we will discuss fostering competition.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.☒ No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE***Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).*☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.**PART VI: APPROVALS**

The signature below indicates approval of this procurement request.

Signature of requesting  
Department's  
Commissioner  
(or designee):

Typed Name:

Erin Summers, Director of Marine Science

Date:

07/08/25


**PART VII: EMERGENCY – Required only if selecting E. Emergency Justification**

The signature below indicates approval by the Commissioner or designee of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

Typed Name:

Date:

Signature of DAFS  
Procurement Official:DocuSigned by:  
  
891CE7A1493D45B...

Typed Name:

Martha Verhille

Date:

7/9/2025






# PJF- RQS 13A 20250707-0026

Final Audit Report

2025-07-08

Created:	2025-07-07
By:	Amanda Webb (amanda.webb@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfd1Hkz4Sj-MoZiMAUTqb0zgL2QRMj7HU

## "PJF- RQS 13A 20250707-0026" History

-  Document created by Amanda Webb (amanda.webb@maine.gov)  
2025-07-07 - 5:50:58 PM GMT
-  Document emailed to Erin Summers (erin.l.summers@maine.gov) for signature  
2025-07-07 - 5:51:02 PM GMT
-  Email viewed by Erin Summers (erin.l.summers@maine.gov)  
2025-07-08 - 1:49:01 PM GMT
-  Document e-signed by Erin Summers (erin.l.summers@maine.gov)  
Signature Date: 2025-07-08 - 1:49:38 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-08 - 1:49:38 PM GMT