



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T21-130		
Amount: (Contract/Amendment/Grant)		\$ \$5,219.56	Advantage CT / RQS #:	20230718000000000125
CONTRACT	Proposed Start Date:	30 May 23	Proposed End Date:	13 June 23
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Beauregard Equipment, Hermon Maine		
Brief Description of Goods/Services/Grant:		Repairs to backhoe T21-130 check engine light on, boom has chafed/leaking hoses, coolant leak at back of head and door glass broken		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Backhoe 21-130 had check engine light on, dealer tech connected computer, and it had 2 codes one for water in fuel rail and one for glow plug circuit, he checked fuel filter and drained fuel rail and cleared codes he then ran unit, and the glow plug code came back. Dealer tech did diagnostic repair chain and found a bad wire in glow plug harness he repaired wire and ran unit again it still had glow plug code, he did more diagnostic checks and found the glow plug relay was bad, so he replaced, ran unit and on code came back. Dealer tech pressure tested cooling system and found hose on back of head was leaking under clamp he cut hose back and replaced clamp. Dealer tech removed multiple chafed and leaking hydraulic hoses from boom, replaced hoses and installed hose wrap for high chafe areas. When crew was hauling backhoe to Beaugard right upper door came open braking glass, had dealer replace. Repairs totaling \$5,219.56 where made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the equipment age, hours and anticipated replacement schedule. The estimated replacement cost for this equipment is \$120,000.00. This unit is not currently scheduled to be replaced. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Fleet Augusta heavy equipment shop was busy and is down 4 Tech's and Region 2 is down 2 field tech. The vendor for this work has Case trained technicians and along with all the special tools needed for the repair and replacement of the parts associated with the issue. The magnitude of this repair was considered, and the logical decision was to send this unit to the dealer.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Beaugard Equipment is a Case dealer and we have used them numerous times over the years. Their pricing is very competitive to the industry standards. They can efficiently and cost effectively do a repair of this significance. Taking into consideration the time of year, necessity of loaders to load salt onto plow trucks and the lack of trained personnel, this is not something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more Case dealers and service facilities to move into more locations in the state, it would potentially foster better competition.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

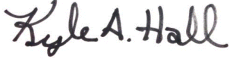
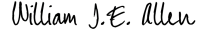
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Procurement Justification Form (PJF)

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  <small>51BA1171F8B9463...</small>		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	7/7/2023
Signature of DAFS Procurement Official:	DocuSigned by:  <small>2D698E30F57E44A...</small>		
Typed Name:	William J.E. Allen	Date:	7/25/2023

NOI 0720230821 07/25/2023 - 07/31/2023