



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Maine DOT Fleet (Augusta)	
Department Contract Administrator or Grant Coordinator:		John Roberts	
(If applicable) Department Reference #:		T07-114	
Amount: (Contract/Amendment/Grant)	\$ \$7,746.50	Advantage CT / RQS #:	20230718000000000133
CONTRACT	Proposed Start Date:	6/23/2023	Proposed End Date: 6/27/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		O'connor GMC Inc. 187 Riverside Drive, Augusta Maine	
Brief Description of Goods/Services/Grant:		Repairs to T07-114	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

T07-114 is a 2013 Mack Striper truck. The issue with the truck was it was stuck in regen and had to be towed to Fleet in Augusta. We worked on truck and could not find problem. So, we sent the truck to O'Connor's where they have all the special programs and links to get the info to make the repairs. The striping season is a small window and with all the rain they needed the truck. O'Connor's found two bad Knox sensors and a bad pipe which would not allow the truck to get the pressure needed to perform the regen.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Augusta heavy shop worked on the truck but could not find the reason why it could not regen, We are limited to the Mack programs compared to the dealer. The magnitude of this repair was considered, and decision was to send this unit to the dealer.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

O'Connor's is the closest Mack dealer; we have had work done there in the past and when compared with the other equipment brand dealer's their rates were the same or very close. They can efficiently and cost effectively do a repair of this significance. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

The region will continue to check available with Maine DOT facilities to have the work done in-house. If Maine DOT resource are not available, commercial repair facilities will be contacted for cost estimates and available of prompt service appointment. The cost proposals will be reviewed, and the work will be awarded to the facility that can best meet the needs of Maine DOT.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Procurement Justification Form (PJF)

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: <i>Kyle A. Hall</i> 51BA1171F8B9463...		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	7/7/2023
Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i> 2B5B6E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	7/24/2023