



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		SHHS/MCDC/Drinking Water		
Department Contract Administrator or Grant Coordinator:		Chris Moiles / Melanie Boucher		
(If applicable) Department Reference #:		OIT-24-B40		
Amount: (Contract/Amendment/Grant)		\$ 144,090.84	Advantage CT / RQS #:	RQS 10A 20230613000000001550
CONTRACT	Proposed Start Date:	07/01/2023	Proposed End Date:	06/30/2026
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Global Environmental Services, Inc. Mesa, AZ		
Brief Description of Goods/Services/Grant:		Global Environmental Consulting's SWIFT Surveys helps state agencies transform the way they conduct electronic site visits to monitor and assess the condition of public drinking water facilities. SWIFT Surveys is a highly accessible and secure enterprise-class software solution that supports subscribing entity needs with a full range of features built on sound development practices.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Services include:

- Automate - Create customizable site visit inspection templates that contain filter types to build surveys tailored to each water system based on unique characteristics of public drinking water systems. The templates automatically integrate with SDWIS/State and GEC provides SDWIS/State support, if needed, on the elements that are critical to our software.
- Collaborate - Conduct onsite electronic site visits that enable inspectors to complete surveys as a team. Review and accept surveys through a process that allows supervisors and managers to validate that survey details meet agency standards and EPA regulations.
- Integrate - Perform water system inventory updates before, during, and after an onsite survey.
- Customize - Tailor the survey workflow via administrator permission feature.
- Message - Send email messaging alerts to support collaboration between team members.
- Go Offline- Take a survey offline when no internet connection is available.
- Streamline - Complete surveys quickly while on-the-go using the streamlined intuitive mobile responsive interface that adapts to computers and mobile devices.
- Comply - Track issues from identification of the problem to resolution.

Report - View data in formats including charts, graphs, PDFs, or Word documents.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Global Environmental Consulting (globalenvironmentalconsulting.com) was started in 1999 and since then has been working with States on compliance with the Safe Drinking Water Act. A key part of compliance for a State that uses SDWIS is the integration of software it uses with SDWIS; GEC is the only vendor providing sanitary survey inspection related software that is integrated with SDWIS that we are aware of. Maine has been using a GEC program for Water Operator Licensing for several years and has experience working with the company; GEC already has knowledge of the Maine DWP SDWIS structure. The Swift Survey software has been accepted by six other states for the same purpose that Maine is seeking to use the software, ultimately to help the state to remain in compliance with Safe Drinking Water Act.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

No other company provides a competitive software offering. At this time, the same or similar costs, fees, and rates have been accepted by the following States: Louisiana, Ohio, Connecticut, Kansas, Rhode Island, Missouri, Nevada, and West Virginia, who have purchased Swift Surveys or the earlier version of the software: Swift Central.

4. Describe the plan for future competition for the goods or services.


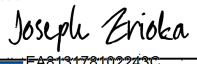
The Department does not intend to competitively bid this service.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Ben Mann	Date:	6/22/23
<small>DocuSigned by:</small>			
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka, Director of IT Procurement	Date:	7/19/2023