



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW
Table with 5 columns: Department Office/Division/Program, Department Contract Administrator or Grant Coordinator, (If applicable) Department Reference #, Amount, Advantage CT / RQS #, Proposed Start Date, Proposed End Date, Original Start Date, Effective Date, Previous End Date, New End Date, Project Start Date, Grant Start Date, Project End Date, Grant End Date, Vendor/Provider/Grantee Name, City, State, Brief Description of Goods/Services/Grant.

PART II: JUSTIFICATION FOR VENDOR SELECTION
Check the box below for the justification(s) that applies to this request. (Check all that apply.)
Table with 4 columns: Justification type (A-L) and checkbox.

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Since the start in October of 2000, the Maine-New Hampshire Inshore Trawl Survey has been using the Flagg Research trawl net for sampling of the nearshore waters of the Gulf of Maine. This net was designed specifically as scientific sampling gear for the MENH survey. The project currently has an inventory of 1 net since one net was badly damaged this year. This net would be kept as a backup net in case the other net becomes damaged beyond repair. It is imperative to have multiple nets prepared for each survey since nets can become damaged from in unforeseen circumstances.

The project that this product supports is federally funded and we would lose those funds if the work was not performed to currently approved specifications. If the design of the sampling gear changed, the value of previously collected information would be compromised and 22 years of work would become obsolete. The information obtained by this project is needed to manage the commercial and recreational harvest of a variety of marine species that are important to the state of Maine. A consistent and ongoing time series of sampling data is needed to accurately manage these resources.

During the most recent Spring survey (2023), one of the two nets in possession was badly damaged. The second net was identified as being unusable due to being heavily damaged. Without having a backup net on board during the survey, the survey being conducted will end if the most current net becomes damaged beyond repair. Given this, the purchase of a new net is requested. The company chosen has manufactured this net in the past and will be able to produce the net prior to the 2023 fall survey.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This provider is experienced in the manufacture of research survey nets and has built nets for the MENH inshore trawl survey in the past. They have built nets for the NOAA trawl survey, the NEAMAP trawl survey, the MA DMF trawl survey, and other research projects. This provider has built the research survey net used for the MENH inshore trawl survey and is able to make the survey net to the specific standards needed. If the contractor would change for building our nets, we risk the chance of not having a standardized net which would compromise the data collected from the MENH inshore trawl survey.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Nets provided to other organizations that perform similar work in other states are of similar expense. The Atlantic States Marine Fisheries Commission's NEAMAP survey nets were approximately \$10,000 back in 2015 but with the rising cost of supplies the price has increased for these nets.

4. Describe the plan for future competition for the goods or services.


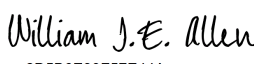
Reidar's Manufacturing Inc is the only company that can manufacture of our research survey net. The research net needs to be consistently made to specific specifications due to the standardization requirement of a long-term survey. If more companies become available in a reasonable distance from the state of Maine, we will discuss fostering competition.

PART III: SUPPLEMENTAL INFORMATION**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

 Yes – If Yes, please attach the approved Business Case(s). No – If No, proceed to Part V.**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Carl Wilson (Jun 27, 2023 17:34 EDT)		
Typed Name:	Carl Wilson, Marine Science Bureau Director	Date:	Jun 27, 2023
Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	7/19/2023

NOI 0720230799 07/20/2023 - 07/26/2023



PJF- RQS 13A 20230627-1629

Final Audit Report

2023-06-27

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