



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T21-112		
Amount: (Contract/Amendment/Grant)		\$ \$11,873.58	Advantage CT / RQS #:	20230705000000000007
CONTRACT	Proposed Start Date:	16 May 23	Proposed End Date:	17 June 23
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Beauregard Equipment, Hermon Maine		
Brief Description of Goods/Services/Grant:		Repairs to backhoe T21-112, relay for power to joysticks getting hot and burning out		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Backhoe 21-112 had had no power to joysticks, DOT tech found relay for the joysticks got hot and burned out, he replaced and was backing unit out of shop and smoke started coming from relay panel. When he checked he found the relay he just replaced was very hot so he removed the relay and it was decided to send to dealer where they have the wiring diagrams and the special test equipment for this type of repair. Dealer tech check all connections and grounds in main cab harness for corrosion, cleaned and repaired as needed. Dealer tech replaced joystick relay and found relay was stilling getting hot along with the relay for the heater blower. The dealer tech did voltage and amperage drop test and found the blower switch was dropping voltage and the blower was out of spec for resistance and amperage-replaced switch and blower. Dealer tech rechecked electrical functions in cab and found main cab harness still getting hot, he had to remove all panels and headliner from inside of cab to removed harness out of cab. Dealer tech found multiply shorted spots in harness, had to repair harness as a new one was not available. Repairs totaling \$11,873.58 where made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the equipment age, hours and anticipated replacement schedule. The estimated replacement cost for this equipment is \$120,000.00. This unit is not currently scheduled to be replaced. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Fleet Augusta heavy equipment shop was busy and is down 4 Tech's and Region 2 is down 2 field tech. The vendor for this work has Case trained technicians and along with all the special tools needed for the repair and replacement of the parts associated with the issue. The magnitude of this repair was considered, and the logical decision was to send this unit to the dealer.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Beauregard Equipment is a Case dealer and we have used them numerous times over the years. Their pricing is very competitive to the industry standards. They can efficiently and cost effectively do a repair of this significance. Taking into consideration the time of year, necessity of loaders to load salt onto plow trucks and the lack of trained personnel, this is not something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more Case dealers and service facilities to move into more locations in the state, it would potentially foster better competition.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

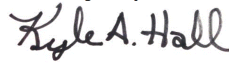
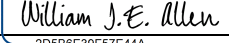
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

### PART V: APPROVALS

**Procurement Justification Form (PJF)**

The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  51BA1171F8B9463...		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	6/26/2023
Signature of DAFS Procurement Official:	DocuSigned by:  2D586E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	7/13/2023

NOI 0720230775 07/13/2023 - 07/19/2023