



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Maine DOT Region 4 Fleet	
Department Contract Administrator or Grant Coordinator:		Jeremy Schobel	
(If applicable) Department Reference #:		T11-135	
Amount: (Contract/Amendment/Grant)	\$ \$7,517.81	Advantage CT / RQS #:	20230705000000000001
CONTRACT	Proposed Start Date:	<b>5/24/2023</b>	Proposed End Date: 6/13/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Daigle & Houghton (Allegiance Trucks), Hermon Me. 04401	
Brief Description of Goods/Services/Grant:		Repairs To T11-135 An International Patrol Truck with dash cluster issues.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Unit T11-135 is a 2017 International Patrol Truck. This unit was having issues with the dash cluster, it was completely inoperable showing no vehicle engine hours/milage etc. These types of repairs are beyond the scope and ability of region 4 Fleet, so the decision was made to send T11-135 the nearest international dealer. Once there, it showed there was no engine serial number in the ecm, tried flashing it as a blank module multiple times, did it through the truck and also did it with the bench programming harness, could not get the truck to take the program. Technician indicated truck has done the same thing twice already in the past 3 years. Technician spoke with Fleet Technician to see what it was that the vehicle did for work, quoted an engine harness and an ecm for the truck because of the previous issues with the truck. Technician removed old wire harness out and old ecm and installed new ecm and started installing wire harness got left side back by ecm. Remove the fuel filter, remove right side fenders, both cac pipes, air compressor discharge line, left cab mount, air breather and pipes. Finished installing the engine harness, put idler pulley and tensioner, belt back on front of engine, then put air breather housing, front fenders on and air compressor discharge line, cac pipes then fuel filter housing, then fuel primed system and charged batteries. Looked at an older health report for mileage, hours and fuel used and put complete vin down and all the info. Programming went 3/4 way through and crashed. Program box was losing power on and off, had to unplug engine sensor harness and injector driver connector. Had to repeat 4 times to get programming complete. Cleared inactive codes and got a new health report, did a fuel adapt and test drove truck. No issues! The total cost of these repairs came to \$7,517.81. The invoice from Allegiance Truck is attached with complete parts and labor breakdown.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Region 4 Fleet currently doesn't not have the ability to flash or reprogram an ECU or Dash Cluster. The vendor for this work was able to work it in and has International trained technicians along with all the special tools for the repair and replacement of the parts associated with this issue. The magnitude of this repair was considered, and the logical decision was to send this unit to the dealer.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Daigle & Houghton (Allegiance) is an international dealer we have had work done there in the past and when compared with the other International dealer their rates where the same or in some cases a little cheaper. They are able too efficiently and cost effectively do a repair of this significance. This repair would not have been something the department could have cost effectively done and completed in a timely manner

4. Describe the plan for future competition for the goods or services.

If we could convince more international truck dealers and service facilities to move into more locations in the state it would potentially foster better competition.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

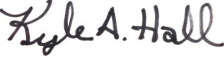

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  <small>51BA1171F8B9463...</small>		
Typed Name:	Kyle Hall, Director Maintenance and Operations	Date:	6/30/2023
Signature of DAFS Procurement Official:	DocuSigned by:  <small>2D5B6E39E57E44A</small>		
Typed Name:	William J.E. Allen	Date:	7/12/2023

NOI 0720230752 07/12/2023 - 07/18/2023