



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Inland Fisheries and Wildlife/Resource Mgmt/Wildlife Division	
Department Contract Administrator or Grant Coordinator:		Robert Cordes, Special Projects Biologist	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ \$6,250	Advantage CT / RQS #:	09A-20230620000000003717
CONTRACT	Proposed Start Date:	8/1/2023	Proposed End Date: 12/31/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		MT2, Firing Range Experts (Metal Treatment Technologies, LLC, 14045 West 66 th Avenue, Arvada, Colorado 80004 VS0000007086	
Brief Description of Goods/Services/Grant:		Conduct exploratory sampling at Summerhaven Shooting Facility to measure baseline levels of airborne lead dust, lead on shooting bench surfaces, noise levels at shooting stations, and lead deposits in firing berms.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization
--------------------------	-----------------------------------	--------------------------	------------------------

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

In 2018-2019, the Summerhaven Shooting Facility was modernized, including a state-of-the-art “no-blue sky” overhead baffle system. As part of the design of the modernized facility was improved firing berms that allowed efficient recovery and recycling of lead deposited from shooting activities. The Department has developed a Lead Management Plan for the operations at this facility. One of the strategies in that plan is to periodically sample the firing berms to estimate lead depositions and schedule timely recovery efforts. It has been nearly 4 years of activity in the current firing berms and it is time to investigate the levels of lead deposited in the firing berms. Results from these investigations will help determine a recovery and recycling schedule at the Range. This range is designed to capture all run-off into a limestone lined stormwater collections system, however, it is prudent to also investigate the levels, if any, of lead dust in the air and deposited on flat surfaces at the shooting stations, during active shooting. Similarly, we conducted post-construction noise monitoring, and we would like to replicate this effort periodically to ensure noise levels generate at the range are consistent with levels just after construction and initial opening.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This vendor is the nation’s leading company for environmental testing and lead remediation, specifically dealing with Shooting facilities. They were the selected sub-contractor during our re-construction efforts, provided input on design to our architects and conducted the initial recovery and recycling efforts for the existing facility at that time. Given their expertise and experience with this particular facility, it would maintain consistency and comparable metrics for continued evaluations and management efforts.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We believe that given the scope of work and the companies expertise working specifically with shooting facilities across the country that these costs are reasonable. Funds used for this activity are included in a Pittman-Robertson Grant awarded for the operations and management of the range.

4. Describe the plan for future competition for the goods or services.

PART III: SUPPLEMENTAL INFORMATION

During the next sampling interval, the Department will investigate other operating companies that specialize in this environmental work specific to Shooting Range Facilities and consider the merits of all the available providers.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: <i>Judith A Camuso</i> <small>2E11918D8425475...</small>		
Typed Name:	Judith A Camuso	Date:	6/20/2023
Signature of DAFS Procurement Official:	DocuSigned by: <i>Martha Verhille</i> <small>891CE7A1493D45B...</small>		
Typed Name:	Martha Verhille	Date:	7/11/2023