



PROCUREMENT JUSTIFICATION FORM (PJF)

PART I: OVERVIEW

Department Office/Division/Program:		Transportation/Human Resources/Health & Safety	
Department Contract Administrator or Grant Coordinator:		Eula DeRocle CS-Kimbalie Lawrence	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)		\$ 100,000.00	Advantage CT / RQS #:
CONTRACT	Proposed Start Date:	6/30/2023	Proposed End Date: 6/30/2028
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Fiske Mobile Hearing Services-VC0000255164 Barrington, New Hampshire	
Brief Description of Goods/Services/Grant:		Annual hearing tests for employees exposed at or above to the OSHA noise Action Limit and/or Permissible Exposure Limits	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

MaineDOT recently identified that Transportation Workers and various other Department employees have, or could have, been exposure to noise that exceeds the Occupational Safety & Health Administration (OSHA) Action Level (AL) of 85 decibels and the OSHA Permissible

PART III: SUPPLEMENTAL INFORMATION

Exposure Limit (PEL) of 90 decibels for the 8-hour Time Weighted Average (TWA). Due to the level of employee exposures in several job classifications, MaineDOT is required to place affected employees in the Department's Hearing Conservation Program. One element of the program consists of comparing baseline and annual hearing tests (audiograms) to monitor employees' ability to hear in order to identify potential temporary or permanent hearing changes.

Annual hearing tests are required for all employees within the MaineDOT Hearing Conservation Program which is inline with the OSHA regulation: Title 29 Code of Federal Regulation: Standard 1910.95.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The vendor (Fiske Mobile Hearing Service) is willing and qualified to provide the services. These qualifications include:

- Audiograms performed by certified audiologists, otolaryngologists, physicians, or Council for Accreditation in Occupational Hearing Conservation (CAOHC) certified technicians.
- Audiograms reviewed by an audiologist, otolaryngologist, or physician to determine the need for further evaluation.
- Work and personal noise exposure histories are obtained at time of hearing test.
- Comprehensive reporting of all audiogram results, including recommendation, within 14 days of testing.
- Annual hearing conservation education and training is delivered and documented at the time an employee's hearing is tested.
- Ability to conduct comprehensive diagnostic hearing evaluations, as needed.
- Employees obtain a copy of their audiogram results immediately following testing.
- Travel to MaineDOT garage sites to perform hearing tests onsite.
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3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The \$20 per test with a 50 test per day minimum is fair and reasonable as an annual hearing test at a Maine General Workplace Health Clinic is \$50 per test. The efficiency of offering the hearing tests onsite is attractive as employee travel and lost work time is at a minimum.

4. Describe the plan for future competition for the goods or services.

MaineDOT is prepared to contract with all willing and qualified mobile hearing test providers. It is important to mention there would be a need for all vendors used to have historical baseline hearing test results so an annual test could be compared to a baseline test for any individual.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

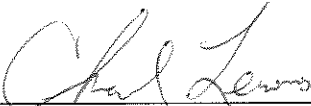
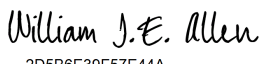
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Chad Lewis, Director, CPO	Date:	6/23/23
Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	6/30/2023

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