



### PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Administrative and Financial Services, Bureau of General Services		
Department Contract Administrator or Grant Coordinator:		Wallace G. Giakas		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 25,000 <sup>00</sup> <i>not to exceed</i>	Advantage CT / RQS #:	18F 20220715*0158
CONTRACT	Proposed Start Date:	7/18/2022	Proposed End Date:	10/14/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		BDS Waste Disposal		
Brief Description of Goods/Services/Grant:		Removal and disposal of tires from Dolby Landfill		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input checked="" type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

As part of the Dolby final cover project, tires were discovered buried at the site, but not in the landfill. The Dolby landfill is not licensed to take tires and BGS has been directed by DEP to remove the tires from the site. BDS Waste Disposal is the only company that is reasonably close to the site (next option was a MA company) that will remove and recycle the tires found at Dolby Landfill.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The tires need to be removed from the Dolby landfill. When asked who their closest competitor was, BDS indicated a company from Massachusetts (unnamed) was known to take tires. BDS indicated they (BDS) were getting requests for tire pick up in Massachusetts, leading BDS to think that competitor may not be an option. BDS also mentioned a company in Vermont...Budzen. A quick search of the internet shows that Budzen may have had some legal problems in the past. Anderson Equipment (Bangor) was contacted. Anderson sells industrial sized tractors...they send all tires to be repaired or replaced to Commercial Tire Co and Stratham Tire Co, both in Bangor.

- o Commercial Tire has BDS pick up tires for disposal on an as needed basis.
- o Stratham Tire has BDS pick up tires on an as needed basis.

Riverside Recycling Facility (Kyle S.) in Portland was contacted. RRF said they would take big tires on a limited basis. When asked what they do with the tires, the contact indicated the tires would be sent to BDS. RRF said they would clean the tires before shipping them to BDS. Crossroads landfill (Waste Management) was contacted (Derrick) and indicated that they no longer took tires. BDS seems to be the only available option for the tire disposal.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Based on the tonnage rates received by DAFS, the costs seem to be comparable and reasonable to other companies that provide similar services.

4. Describe the plan for future competition for the goods or services.

N/A

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).
<input checked="" type="checkbox"/> No – If No, proceed to Part V.

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):		
Typed Name:	William Longfellow	Date: 7/15/2022

Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 	
Typed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date: 7/15/2022