

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Dept of Public Safety	
Department Contract Administrator or Grant Coordinator:		Lt. Bruce Scott/Maine State Police	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	<b>\$83,414</b>	Advantage CT / RQS #:	
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	7/6/22
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Quirk Ford Augusta Maine	
Brief Description of Goods/Services/Grant:		2 Ford Explorer police cruisers	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment of pricing		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
<b>X</b>	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
The Maine State Police is in immediate need of new police cruisers. The State Police ordered 5 vehicles on 2-24-21 from Quirk that never arrived. Upon investigation it was learned that the dealership forgot to place the order. Due to Supply chain issues Ford stopped taking orders for all cruisers in March and we have no way to add these vehicles to the current order that are due to arrive in November or December.

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## PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Quirk has two Ford Hybrid Explorers on the lot that they are willing to sell to us for last year's contract price of 41,707 each to help offset their mistake. We have the funds available in the COPS loan so no F.O. will be needed. Just permission to purchase these outside of a contract is being requested. No other dealerships have any PPV Explorers available, including Darlings, which is the current holder of the state bid.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

This price is matched with the expired contract rate that was achieved through the competitive bid process last year. No other dealers in the area have this type of vehicle to sell.

**4. Describe the plan for future competition for the goods or services.**

Covid-19 has put a cramp in the usual vehicle procurement process. It is my hope that the supply chain issue resolves itself in the near future. We have a current contract in place, but no vehicles are available to be purchased off the contract.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	Michael Sauschuck		
<b>Printed Name:</b>	Comm. Michael Sauschuck	<b>Date:</b>	7/6/2022
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
	<small>2D5B6E39F57E44A...</small>		
<b>Printed Name:</b>	William J.E. Allen	<b>Date:</b>	7/7/2022

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**Signature:** *Michael Sauschuck*

**Email:** michael.sauschuck@maine.gov






# (PJF) Quirk Ford 2022

Final Audit Report

2022-07-06

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## "(PJF) Quirk Ford 2022" History

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