

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		OADS/Long Term Care/ Fiscal Intermediary: Ingrid Diamond			
Department Contract Administrator or Grant Coordinator:		Nancy Tan/Arlene Jones			
(If applicable) Department Reference #:		ADS-22-3000			
Amount: (Contract/Amendment/Grant)	\$ 525,856.20	Advantage CT / RQS #:	CTMV 10A 20210524000000000017		
CONTRACT	Proposed Start Date:	07/01/2021	Proposed End Date:	06/30/22	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Multiple – See Attached			
Brief Description of Goods/Services/Grant:		Consumer Directed Fiscal Intermediary			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Use of Fiscal Intermediary services is required when a member chooses to manage the member's own personal care services pursuant to the Family Provider Service Option (FPSO) allowed under Private Duty Nursing and Personal Care Services (10-144 C.M.R. Ch 101: Ch II, Section 96.07 B. 2.) or when a member is receiving medically necessary consumer-directed attendant services coordinated by a Service Coordination Agency under Consumer Directed Attendant Services (10-144 C.M.R. ch. 101: ch. II, Section 12).

Fiscal Intermediary services include, but are not limited to, preparing payroll, withholding taxes, making payments to suppliers of goods and services and ensuring compliance with State and Federal tax and labor laws and MaineCare program requirements.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

DHHS, Office of Aging and Disability Services has determined that these providers are willing and qualified to provide this service. These providers provide administrative and payroll services on behalf of consumers for the services of personal care assistants. FI services include, but are not limited to, preparing payroll and withholding taxes, making payments to suppliers of services and ensuring compliance with State and Federal tax and labor regulations and the requirements under MaineCare Sections 12 and 96.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

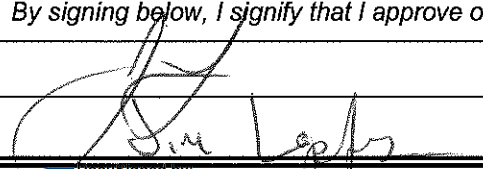
Cost is consistent with MaineCare reimbursement for this service and is determined to be fair and reasonable.

MaineCare Benefits Manual Section 19, Home and Community Benefits for the Elderly and Adults with Disabilities sets the rate for Financial Management, self-directed, waiver (Participant Directed Option) at \$85.09 (10-144 Ch. 101, Ch. III. Allowances for Services – Section 19).

4. Describe the plan for future competition for the goods or services.

Any willing and qualified Provider will be sought to provide these services. The Department does not intend to RFP these services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	27 Jul -21
Signature of DAFS Procurement Official:	DocuSigned by: David Morris		
Printed Name:	2A644AF5681F482... David Morris	Date:	7/19/2021

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Office: **Aging and Disabilities Services (OADS)**

CTMV Agreement No.: **ADS-22-3000**

CTMV **10A- 20210524000000000017**

Start: **7/1/2021** End: **6/30/2022**

Service Group: **Consumer Directed Fiscal Intermediary** Service Group Total: **\$525,856.20**

No. of Vendors: **4**

Provider	Agreement Number	Service	Rate Per Unit	Unit of Measure	Projected Monthly Units	Months	Authorized Monthly Units	Projected Line Amount
AlphaOne Inc	ADS-22-3357	Consumer Directed Fiscal Intermediary	\$85.09	Member per Month	125	12	145	\$ 127,635.00
GuartianTrac LLC	ADS-22-3354	Consumer Directed Fiscal Intermediary	\$85.09	Member per Month	330	12	350	\$336,956.40
Public Partnerships LLC	ADS-22-3353	Consumer Directed Fiscal Intermediary	\$85.09	Member per Month	25	12	40	\$ 25,527.00
SeniorsPlus	ADS-22-3356	Consumer Directed Fiscal Intermediary	\$85.09	Member per Month	35	12	45	\$35,737.80

State of Maine

Waiver to Competitive Bidding Request Form

The following list identifies all providers/vendors associated with this State of Maine Waiver of Competitive Bidding Request Form along with their specific contract information.

DHHS Office:

OADS

Service:

Fiscal Intermediary

Start Date:

7/1/2021

Vendor/Provider Name	Address	DHHS Agreement #	Projected Total Contract Amount
AlphaOne	South Portland, ME	ADS-22-3357	\$127,635.00
GT Independence	Sturgis, MI	ADS-22-3354	\$336,956.40
Public Partnerships	Boston, MA	ADS-22-3353	\$25,527.00
SeniorsPlus	Lewiston, ME	ADS-22-3356	\$35,737.80
		4	\$525,856.20