

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions (RQS) submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	Maine State Prison		
Department Contract Administrator or Grant Coordinator:	Robert Walden		
(If applicable) Department Reference #:			
Document Amount:	\$ 819,835.46	Advantage CT / RQS #:	RQS 03B 20210708*0023
AMENDMENT	Original Start Date:	7/1/21	Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:		Proposed End Date:
Vendor/Provider/Grantee Name, City, State:		Warren Sanitary Dist, Warren, Maine	
Brief Description of Goods/Services/Grant:		To pay sanitation department invoices	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
<p>A written agreement was made with the Warren Sanitary District when the new Maine State Prison facility was constructed. The services provided (wastewater treatment) are only available in Warren through the Warren Sanitary District.</p>

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

At this time, we are unaware of any other resources available.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The agreement was created in 2001. The Department of Corrections along with the Bureau of General Services negotiated all services and fees for services. Please see the written agreement dated July 19, 2001.

4. Describe the plan for future competition for the goods or services.

Currently there are no potential opportunities known for a new vendor.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	Randall A Liberty, Commissioner	Date:	07/24/21
Signature of DAFS Procurement Official:	DocuSigned by: David Morris		
Printed Name:	2A644AF5681F482... David Morris	Date:	7/16/2021