

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DAFS/Office of State Controller and OIT			
Department Contract Administrator or Grant Coordinator:		D. Cotnoir & J. Jordan			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$39,673.29	Advantage CT / RQS #:	RQS 18F 20210628*1229		
CONTRACT	Proposed Start Date:	7/8/2021	Proposed End Date:	8/7/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Oracle America, Inc. 500 Eldorado Blvd Broomfield, CO 80021			
Brief Description of Goods/Services/Grant:		Oracle Analytics Cloud Software and Oracle Cloud Computing Svc.			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The State of Maine cloud hosts and uses subscription software, Oracle Analytics Cloud Enterprise Government Service and Oracle Autonomous Data Warehouse, to deliver its financial, budget and human resources data warehouse service. The data warehouse is used by hundreds of Maine State government employees to perform their essential day-to-day financial/cost analysis and reporting work. The software subscription and cloud hosting agreement are required to continue to operate the system.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Cloud hosting and off-the-shelf software subscription/support from Oracle. The State of Maine Office of Information Technology has chosen not to operate/host an Oracle Analytics environment, which requires associated hardware and software support subject matter experts.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

All Oracle software, support and cloud computing is being acquired under the pricing, terms and conditions of the State of Massachusetts ITS-64 Oracle Software and Services contract which replaced ITS-19 effective 5-22-2018 and is in force through 6-30-2023. Massachusetts negotiated the contract with Oracle over a period of 3-years replacing the previous ITS-19 agreement. Maine indicated it would participate in ITS-64. Pricing is consistent with the existing agreement.

4. Describe the plan for future competition for the goods or services.

State procurement services IT staff have conducted a preliminary review of available Oracle contracting options and concluded use of Massachusetts ITS64 & Mythics best match State needs, negotiations in progress.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

Frederick Brittain

052B9AC7E56A489...

Printed Name:

Frederick Brittain

Date:

6/28/2021

**Signature of DAFS
Procurement Official:**

DocuSigned by:

Justin Franzose

AEEED9C7B3A8044E...

Printed Name:

Justin Franzose

Date:

6/30/2021