

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Office of Public Safety- SBI		
Department Contract Administrator or Grant Coordinator:		Matt Ruel Amy Gower		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 9,600.00	Advantage CT / RQS #:	RQS-20200723*0085
CONTRACT	Proposed Start Date:	7/1/2020	Proposed End Date:	6/30/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		<i>Nat'l Law Enforcement 1918 W. Whispering Wind, S.E. Phoenix AZ 85085</i>		
Brief Description of Goods/Services/Grant:		<i>Virtualized Hosting</i>		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
OIT is encouraging the use of cloud hosting and has approved this vendor and product. Have been running a Bata test for 3 months. We have configured and installed software on the NLETS Server for this past year.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Maine State Police need to renew the additional server for the Data Broker Development System. The need generated because the current servers, we use are the Data Broker Prod and Test. These are no longer scalable.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Original quoted cost is \$1000 a month. Negotiated this 3rd year contract at \$800 per month. No increase from last year.

4. Describe the plan for future competition for the goods or services.

There are no current plans to take the Data Broker to NLETS Hosting at this time. It could be a consideration when the current hardware or needs changes if this development environment goes well. If this happens, we will move to a contract and written bids will be requested.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Kendra Coates</i>		
Printed Name:	Kendra Coates	Date:	7/24/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Justin Franzose</i>		
Printed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date:	7/29/2020