

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/ Office of Child and Family Services		
Department Contract Administrator or Grant Coordinator:		Chris Moiles/Lisa Munster		
(If applicable) Department Reference #:		CBH-21-3008		
Amount: (Contract/Amendment/Grant)	\$ 152,198.00	Advantage CT / RQS #:	CT 10A 20200519000000003375	
CONTRACT	Proposed Start Date:	7/1/2020	Proposed End Date:	6/30/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Day One, South Portland Maine		
Brief Description of Goods/Services/Grant:		Community Support and Outreach Services for Youth experiencing Homelessness		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

This is a renewal contract to purchase Homeless Youth Case Management and Outpatient behavioral health services. This program is provided for any Youth experiencing Homelessness, in Districts 1 and 2. Youth are provided with mental health and/or substance abuse counseling, family counseling, crisis intervention and case management services. Substance use and abuse is a pervasive issue within this population and must be addressed by the Provider.

Title 34-B section 1221 authorized the Department to provide mental health or substance abuse services needed by individual using homeless shelters and to develop procedures for referrals, treatment planning, information sharing and clinical services.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Day One has unique capability because they can deliver the services combined: (a) Specialized homeless youth outreach and engagement; (b) mental health assessment and treatment; (c) case management tailored for this high-risk population, and (d) substance use services and supports. All of these areas of expertise are necessary to work successfully with homeless youth to address mental health and behavioral barriers to safety and to getting basic needs met. Many of these high-risk youth cannot or will not go to traditionally established locations for treatment. There is not another provider having these unique capabilities and it would not be prudent to experiment with another provider due to extreme nature of risks to emotional and physical safety of the clients. There are other agencies that perform case management in the area for mental health issues but do not have the capability to serve youth at this level of need, in homeless situations, and with substance use issues that may be primary.

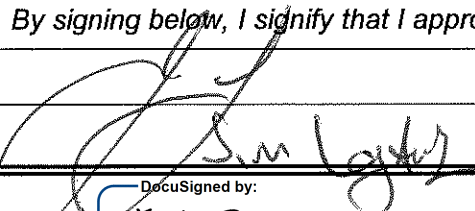
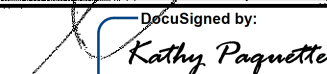
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

State grant fund allocations were made to all existing providers at the time, according to a fair and reasonable method of calculation. The funding has increased by 10% over time, due to increased service delivery from 2013 to present.

4. Describe the plan for future competition for the goods or services.

The Department will incorporate these services into the Youth Homelessness Continuum of Care RFP T2017023, with a contract start date of 7/1/21.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	23 Jun 20
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	Kathy Paquette <small>41C2BA36FAF44CD...</small>	Date:	7/20/2020