

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		Public Safety -Maine State Police - Crime Laboratory	
Department Contract Administrator or Grant Coordinator:		Lt Scott Gosselin Amy Gower	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 15,982.00	Advantage CT / RQS #:	RQS-16A-20200602*1304
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:		Proposed End Date:
Vendor/Provider/Grantee Name, City, State:		JH Technologies	
Brief Description of Goods/Services/Grant:		<ul style="list-style-type: none"> (2) Leica Stereozoom S9i (4) Eyepiece 10x/23B, adj., eyeglasses (2) Mountable focus arm, S-series (2) Vertical column 470/35 mm (2) Horizontal arm standard (2) Base plate, medium (2) Leica LED3000 RL, 58 mm (2) Power Supply for LED3000/LED5000 (2) Polarisation set for LED3000 RL (2) Leica LED5000 SLI (2) Dust cover antistatic, small (2) Power cable, 2 m, USA (4) Adapter f. combi light g., angular 	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

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PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

The Maine State Police Crime Lab is seeking to use grant funding to purchase (2) **STEREOMICROSCOPES** for use in the biological screening of hairs and other potential DNA evidence. These scopes would allow our biological screeners to help identify and document biological evidence that may be very difficult to identify with the naked eye. Our lab is updating all of our workstations for our biological screeners using funds from this grant and others to allow them the ability to properly document such microscopic evidence. Our lab has bought several of these scopes in the last 12 months. These are the final purchases of stereoscopes to upgrade all of our current screening workstations. By not having these scopes, our lab spends a great deal of time looking for evidence when it could be much easier with this tool at their workbench. This effort to update our workbenches with stereoscopes is one small part of the whole DNA profiling process beginning with collecting the sample from the evidence itself and verifying the viability of the evidence for DNA.

Our timeframe to purchase these stereoscopes is as soon as possible in order to take advantage of our FY17 DNA Competitive Equipment Grant funding by the federal government. In order to take advantage of this funding source, the State of Maine would need to make this purchase immediately.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Maine State Police Crime Lab is looking to purchase these (2) new stereoscopes from the same vendor as the previous stereoscopes. It should be noted that this vendor was chosen after taking part in a bidding process early in 2019. This vendor won the original bid for the original equipment. This vendor was the only vendor to bid on this same stereoscope last spring. In the winter of 2019, more stereoscopes were bought subsequent to that bid where a sole source request outlined the original bid process and the value of using the same vendor. The Maine State Police Crime Laboratory would like to purchase this equipment from the same vendor so that the equipment, add-on and upgrades are all from the same manufacturer and vendor for warranty, equipment service, customer service and quality assurance purposes. Adding the same equipment from several different vendors makes training, warranty applications, equipment service, customer service and quality assurance needs far more complicated than working with one vendor. Having the same equipment from different vendors, each with different training needs, warranties service requirements and modifications decreases the efficiency of our operation and often causes unforeseen problems.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The supervisor of the forensic chemistry unit requested a quote for only one of these stereoscopes last spring. The stereoscope was subsequently put out for bid and purchase through the State of Maine bidding process this last spring, approximately 12 months ago. The company who supplied the quote was also the **only company** to participate in the competitive bidding process from last year.

4. Describe the plan for future competition for the goods or services.

By obtaining these stereoscopes, our lab may look to purchase additional technologies to supplement the optical enhancement upgrades for future DNA evidence or trace evidence needs.

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PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Michael Sauschuck</i>		
Printed Name:	Michael Sauschuck	Date:	Jun 2, 2020
Signature of DAFS Procurement Official:	DocuSigned by: <i>Justin Franzose</i>		
Printed Name:	AEEED9C7B3A8044E... Justin Franzose	Date:	7/7/2020






WCB for Leica Stereoscopes Spring 2020 - GAN on Competitive Equipment Grant (002)

Final Audit Report

2020-06-02

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"WCB for Leica Stereoscopes Spring 2020 - GAN on Competitive Equipment Grant (002)" History

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