

## State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OADS/APS, DD & ABI/Psychological Services		
Department Contract Administrator or Grant Coordinator:	Nancy Tan & Lora Blackwell		
(If applicable) Department Reference #:	Multiple: See Attachment		
Estimated Contract or Grant Amount:	Multiple: See Attachment	Advantage CT / RQS #:	CTMV 10A-20200616*0008
<b>CONTRACT</b>	Proposed Start Date:	07/01/2020	Proposed End Date: 06/30/2022
<b>AMENDMENT</b>	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Multiple - See Attachment		
Brief Description of Goods/Services/Grant:	Psychological Evaluation Services (APS, DD & ABI)		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	<b>X</b>	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
<b>1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.</b>
<p>The Department is mandated by Maine statute to provide assistance and support for adult citizens of the State who are unable to manage their own affairs or to protect themselves from abuse, neglect or exploitation. The Department is also mandated by statute to provide services and programs for persons with intellectual disabilities or autism which protect the integrity of the legal and human rights of these persons.</p>

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**PART III: SUPPLEMENTAL QUESTIONS**

Relevant statutes include 22 M.R.S.A., Chapter 958-A: Adult Protective Services Act; 34-B M.R.S.A., Chapter 5: Intellectual Disabilities and Autism; and 18-C M.R.S.A. Article 5: Uniform Guardianship and Protective Proceedings.

The Department's Adult Protective Services (APS) is responsible for providing or arranging for services to protect adults in danger. APS staff also petition for Public Guardianship and/or Conservatorship of adults when all less restrictive alternatives have failed.

The Department's Disability Services (DS) is responsible for providing a mechanism for the identification, evaluation, and provision of services to persons with intellectual disabilities or autism consistent with mandated principles guiding delivery of services through appropriate personal planning, as well as providing protective and supportive services to incapacitated and dependent persons.

Acquired Brain Injury (ABI) Services provides or arranges for care management and coordination, crisis stabilization services, physical therapy, occupational therapy, speech therapy, neuropsychology, neurocognitive retraining, positive neurobehavioral supports and teaching, social skills retraining, counseling, vocational rehabilitation and independent living skills and supports for survivors of ABI.

This Agreement provides psychological consultation and evaluation services for the following populations:

a. Adult Protective Services

- (1) Adults who are alleged to be incapacitated as defined in 22 M.R.S.A., Chapter 958-A: Adult Protective Services Act.
- (2) Individuals for whom the Department is petitioning the probate court to be appointed public guardian and/or public conservator when there is no suitable, available and willing private individual to serve as private guardian or conservator.

b. Disability Services

- (1) Qualified persons who are alleged to have intellectual disabilities or autism as defined in 34-B M.R.S.A., Chapter 5: Intellectual Disabilities and Autism.
- (2) Persons for whom psychological consultation or evaluation is requested to determine eligibility to receive disability services from the Department.

c. Acquired Brain Injury Services:

- (1) Qualified persons who are alleged to have Acquired Brain Injury (ABI) as defined in 22 M.R.S.A., Chapter 715-A: Assistance for Survivors of Acquired Brain Injury.
- (2) Persons for whom psychological consultation or evaluation is requested to determine eligibility to receive ABI services from the Department.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

DHHS, Office of Aging and Disability Services has determined that these providers are willing and qualified to provide these services. The providers currently provide psychological consultation, evaluation services and has board certified neuropsychologists on staff to provide the Acquired Brain Injury assessment services.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

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### PART III: SUPPLEMENTAL QUESTIONS

The rate charged by the Provider is considered fair and reasonable based on comparison with the rates commonly charged by qualified Providers for similar services. The rates are based on region and compared to other Psychologists in the area.

**4. Describe the plan for future competition for the goods or services.**

The Department does not intend to RFP this willing and qualified services.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>	<i>[Signature]</i>	<b>Date:</b>	<i>26-Jun-20</i>
<b>Signature of DAFS Procurement Official:</b>	<i>[Signature]</i>		
<b>Printed Name:</b>	<i>Kathy Paquette</i>	<b>Date:</b>	7/7/2020

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Office: **Office of Aging and Disability Services**

CTMV Agreement No.: **ADS-21-5000**

CTMV **10A- 20200616000000000008**

Service Group: **Psychological Evaluations** Service Group Total: **\$ 318,936.00**

No. of Vendors: **9**

Vendor	Agreement Number	Vendor Customer Code	CADB 2.0 Service Description	Rate Per Unit	Unit of Measure	Projected Monthly Units	Months	Authorized Monthly Units	Projected Line Amount
Hidden Springs Inc	ADS-21-1223	VC1000036362	Psychological Evaluations - APS	\$150.00	hour	2	24	5	\$ 7,200.00
			Psychological Evaluations - DS	\$150.00	hour	3	24	5	\$ 10,800.00
			Travel	\$ 0.45	mile	0	24	0	-
Shoreline Neurobehavioral Svs LLC	ADS-21-2226	VC0000203226	Psychological Evaluations - DS	\$150.00	hour	7	24	15	\$ 25,200.00
			Psychological Evaluations - ABI	\$150.00	hour	2	24	5	\$ 7,200.00
			Travel	\$ 0.45	mile	90	24	180	-
Elise Magnuson	ADS-21-2227	VC0000154693	Psychological Evaluations - APS	\$150.00	hour	2	24	5	\$ 7,200.00
			Psychological Evaluations - DS	\$150.00	hour	2	24	5	\$ 7,200.00
			Travel	\$ 0.45	mile	0	24	100	-
John F Murphy Homes Inc	ADS-21-3221	VC1000044363	Psychological Evaluations - APS	\$150.00	hour	1	24	5	\$ 3,600.00
			Psychological Evaluations - DS	\$150.00	hour	10	24	15	\$ 36,000.00
			Travel	\$ 0.45	mile	75	24	150	-
Thomas Collins	ADS-21-3228	VC1000090969	Psychological Evaluations - APS	\$125.00	hour	1	24	5	\$ 3,000.00
			Psychological Evaluations - DS	\$125.00	hour	2	24	5	\$ 6,000.00
			Travel	\$ 0.45	mile	200	24	300	-

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Vendor	Agreement Number	Vendor Customer Code	CADB 2.0 Service Description	Rate Per Unit	Unit of Measure	Projected Monthly Units	Months	Authorized Monthly Units	Projected Line Amount
Devine & Devine Psychological	ADS-21-5222	VC1000024340	Psychological Evaluations - APS	\$88.00	hour	25	24	35	\$52,800.00
			Psychological Evaluations - DS	\$88.00	hour	8	24	15	\$16,896.00
			Travel	\$ 0.45	mile	1000	24	1500	-
									<b>\$69,696.00</b>
Diane Tennies	ADS-21-5832	VC1000024763	Psychological Evaluations - APS	\$150.00	hour	1	24	5	\$ 3,600.00
			Psychological Evaluations - DS	\$150.00	hour	12	24	20	\$ 43,200.00
			Travel	\$ 0.45	mile	0	24	100	-
									<b>\$ 46,800.00</b>
Neuropsychology Service	ADS-21-5840	VC1000067855	Psychological Evaluations - DS	\$130.00	hour	17	24	25	<b>\$53,040.00</b>
			Travel	\$ 0.45	mile	0	24	100	-
Michael William Curless	ADS-21-7229	VC1000064284	Psychological Evaluations - DS	\$150.00	hour	10	24	15	<b>\$36,000.00</b>
			Travel	\$ 0.45	mile	0	24	100	-