

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		DACF/Maine Forest Service/Forest Protection Division	
Department Contract Administrator or Grant Coordinator:		Jennifer Wright/ OAI MFS-Forest Protection Division	
(If applicable) Department Reference #:		PM-23712	
Estimated Contract or Grant Amount:	\$13,745.00	Advantage CT / RQS #:	CT-01A-20200513*3278
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	8/01/2020	Proposed End Date: 06/30/2021
Vendor/Provider/Grantee Name, City, State:		Helicopter Safety Training LLC. 4331 Paluxy Hwy, Granbury, TX 76048	
Brief Description of Goods/Services/Grant:		Annual ground school and flight training/emergency training.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

- 1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL QUESTIONS

The Aviation Branch conducts annual "Factory" flight training and a ground school. There are only two companies that provide this training for our type of helicopters and this year, Bell Helicopter has not returned the request for training after multiple attempts for them to do so. This process must continue to get the training completed, so we are using the quote put forth by Helicopter Safety Training LLC.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Lon Wimberly, owner of Helicopter Safety LLC was an instructor for Bell Helicopter for over 30 years and provided the annual training for the Forest Protection Division Aviation Branch for many of those years. He opened Helicopter Safety after retiring from Bell Helicopter and the Division has used his services since then because Bell Helicopter has a difficult time providing timely training and is always more expensive than Helicopter Safety. In the past few years Bell Helicopter hasn't bothered returning our requests because they know that that are more expensive. Mr. Wimberly also purchases specific insurance required by Risk Management for the State of Maine.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Aviation Branch compares prices from Bell Helicopter and Helicopter Safety Training on a regular basis and Mr. Wimberly's company is consistently several thousand dollars less expensive.

4. Describe the plan for future competition for the goods or services.

We are limited to companies that provide this level of training. Right now there are only two in the country, but we are always looking for options in the aviation industry to expand our options.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

DocuSigned by:

Amanda E. Beal

Printed Name:

Amanda E. Beal

Date:

6/26/2020

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Signature of DAFS Procurement Official:	DocuSigned by: <i>Debbie Jacques</i>		
Printed Name:	1DFA565D481F42E... Debbie Jacques	Date:	7/2/2020