

# State of Maine Waiver of Competitive Bidding Request Form

**Form Instructions:** Please provide the requested information in the white boxes below. This form is to precede all contract requests that are not the direct result of a competitive bid process.

<b>Requesting Department's Contract Administrator:</b>	Gary Upham, Principal	<b>Office/Division/Program of Contract Administrator:</b>	Corrections, Long Creek Youth Development Center
<b>Est. Contract Amount:</b>	\$ 25,300	<b>Contract or RQS Number:</b>	CT 03F 2019071900000000204
<b>Proposed Start Date:</b>	<b>August 1, 2019</b>	<b>Proposed End Date:</b>	July 31, 2020
<b>Vendor/Provider Name, City, State</b>	Great Schools Partnership, Inc. 482 Congress Street, Suite 500 Portland, ME 04101		
<b>Short Description of Good or Service:</b>	Consultation and coaching for school redesign		
<b>Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.</b>		<b>To be completed by the Division of Procurement Services</b> Posting dates on Division of <b>Procurement Services</b> website: From: <u>07/24/19</u> To: <u>07/30/19</u>	
<b>Notice of Intent to Waive Competitive Bidding Number:</b>		NOI# 0720191267	
<b>1. Statutory Justification</b> State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
<input type="checkbox"/>	A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
<input type="checkbox"/>	B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>	By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement. <b>Signature:</b>	
		<b>Printed Name:</b>	<b>Date:</b>
<input checked="" type="checkbox"/>	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
<input type="checkbox"/>	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
<input type="checkbox"/>	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;		
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here: <a href="http://www.maine.gov/purchases/info/forms/govcoop.doc">http://www.maine.gov/purchases/info/forms/govcoop.doc</a>.</i>		
<input type="checkbox"/>	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
<input type="checkbox"/>	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		

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If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:

**Please note that the following four points below (#2 through 5) all require a response.**

**2. Description of Specific Need**

Please identify, and fully describe, the specific problem, requirement, or need the resulting non- competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

AR Gould requires targeted coaching to understand school improvement while maintaining fidelity to our vision, mission, and beliefs as we continually refine and adapt our instructional strategies based on sound research, field experience, and the specialized needs of our schools and partners (Great Schools Partnership) in order to achieve measurable gains in student aspirations, achievement, and educational attainment. As noted in our Maine Department of Education extension application, we are required to graduate the incoming ninth grade class (Class of 2020) and future classes, with a standards-based diploma. Our teachers must develop a standards-based curriculum that can ensure we achieve this mandate. Administration will work with these standards and create a pathway to diploma completion based on students meeting the standards. In order to do so, AR Gould must have support from the Great Schools Partnership to create the environment for staff development, understanding of what a standards-based diploma will be, and what we do to support student success. This is a process that will need intensive work over the next four years and cannot be done without this partnership.

**3. Availability of other Public Resources**

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine’s government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

The State of Maine provides limited services for meeting required mandates in Performance Based Education. Great Schools Partnership has taken the lead for providing coaching assistance to Maine schools and is endorsed by the Maine Department of Education. The Department is unaware of other government agencies capable of providing this service at this point in time.

**4. Cost**

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

Great Schools Partnership (GSP) has been working with Maine Principals’ Association and a number of schools throughout Maine, New England and the US to develop coaching programs related to proficiency-based and standards-based education, assessment and teacher evaluation. Because these things are mandated, AR Gould has researched the various coaching models, available time, and experience of coaches and determined that GSP has the resources and experience to provide this school with the most appropriate programming, with a cost the Department considers to be fair and reasonable. Funding will be through federal NCLB grant monies.

**5. Future Competition**

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

We have some companies who are now beginning (they don’t have the experience that the Great School’s Partnership currently has) to work with schools in Maine. We will be able to look at their success through our contacts with these schools that are using their services. There have not been any vendors who have been able to match our current needs but will consider seeking competitive bids when/if others do become available

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**Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.**

**6. Uniqueness**

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

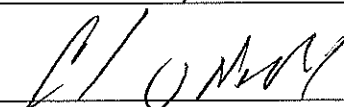
The Great Schools Partnership is a 501(c)(3) nonprofit school-support organization working to redesign public education and improve learning for all students. We are a team of passionate, committed educators and school leaders who bring decades of collective service in public schools. In collaboration with the Millennium Group International, John Hopkins University, and Jobs for the Future, the Great Schools Partnership provides a variety of technical-assistance services to the U.S. Department of Education's High School Graduation Initiative and its grantees. The national program supports twenty-nine school districts working to improve graduation rates, reduce dropouts, develop early warning systems to identify at-risk students, and provide support for students returning to complete their secondary education. Most of the participating districts have large populations of minority students and English-language learners. To support this challenging work, the four partnering organizations create professional-development events, provide personalized technical assistance to district leaders, and develop tools and guides designed to build the districts' capacity to continuously improve even after the funding period ends. Through site visits, webinars, and other events, the program strives to create sustainable communities of practice among grantees.

**7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)**

Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

**Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):**

*By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.*



**Printed Name:**

Colin J. Welch

**Date:**

7/17/17