



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine State Police Crime Laboratory - DPS		
Department Contract Administrator or Grant Coordinator:		Lt. Michael Zabarsky Alex Gibson		
(If applicable) Department Reference #:		N/A		
Agency Department Code:	16A	Advantage CT / RQS #:	MA 18P 230707-004	
Amount: (Contract/Amendment/Grant)		\$5000.00		
CONTRACT	Proposed/Original Start Date:	7/10/2026	Proposed/Most Recent End Date:	7/9/2027
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		QIAGEN, LLC 19300 Germantown Rd. Germantown, MD 20874 Amber McManus amber.mcmanus@qiagen.com (302) 423-4742		
Brief Description of Goods/Services/Grant:		DNA Supplies and Consumables		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☐	G. Grant
☐	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☒	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified

☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Qiagen instruments and associated consumables are essential to the Maine State Crime Laboratory's DNA analysis operations, which support the identification of suspects, victims, and human remains and serve as a critical component of Maine's criminal justice system. The laboratory relies on QIAGEN as a vetted and accredited sole-source supplier for specialized consumables and Maine-specific custom "QIAcard" FTA cards used in the collection, stabilization, preservation, and long-term archival storage of biological samples at room temperature. These products are specifically designed to meet Maine statutory protocols and forensic evidence handling requirements. In addition, Qiagen Micro Kits are necessary for the extraction and purification of challenging trace evidence samples that may otherwise be unsuitable for analysis due to limited quantity or environmental degradation. No alternative vendor provides compatible products that meet the laboratory's validated workflows, accreditation standards, and operational requirements.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

QIAGEN is a recognized leader in forensic DNA analysis solutions and has an established history of providing reliable products, technical support, and services to the Maine State Police Crime Laboratory. The laboratory's existing Qiagen instruments, consumables, and workflows have already undergone extensive internal validation and are incorporated into accredited forensic DNA testing procedures in compliance with FBI Quality Assurance Standards (QAS) and national accreditation requirements.

The laboratory currently utilizes validated Qiagen infrastructure and instrumentation for DNA quantitation and analysis. Replacing any of the products covered under the current master agreement would require comprehensive revalidation of each affected process, including instrument compatibility studies, method development, staff training, quality assurance review, and updated standard operating procedures. This would result in significant additional cost, resource allocation, and operational downtime, while potentially delaying forensic casework processing. Continued use of Qiagen products ensures consistency, reliability, regulatory compliance, and uninterrupted forensic DNA testing services for the State of Maine.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The pricing and rates offered under this agreement are considered fair and reasonable based on the State of Maine's negotiated master agreement with QIAGEN.

PART III: SUPPLEMENTAL INFORMATION

For the July 10, 2026 through July 9, 2027 contract period, Qiagen has provided a 5% discount on applicable master agreement items. The negotiated discount is consistent with prior purchasing history, reflects the specialized and sole-source nature of the products, and provides cost savings to the State while ensuring continued access to validated forensic DNA analysis supplies and instrumentation necessary for laboratory operations.

4. Describe the plan for future competition for the goods or services.

Should operational requirements, technology advancements, or accreditation standards necessitate the evaluation of alternative products or vendors in the future, the Maine State Police Crime Laboratory and DPS will pursue all applicable statutorily required competitive procurement processes. Any future transition to new products or services would require a comprehensive evaluation and validation process to ensure compliance with FBI Quality Assurance Standards (QAS), accreditation requirements, and established forensic laboratory protocols prior to implementation in forensic casework.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

Michael Sauschuck

Typed Name:

Michael Sauschuck, Commissioner

Date:

6/30/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II.** The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	6/30/2026

****OSPS Section Only****

Signature of DAFS Procurement Official:	DocuSigned by: <i>Michael McNeil</i> 7008796FB36A449...		
Typed Name:	Michael McNeil	Date:	6/30/2026

NOI 0620260494 6/30-7/6

Qiagen MA PJF

Final Audit Report

2026-06-30

Created:	2026-06-30
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"Qiagen MA PJF" History

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