



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Agriculture, Conservation & Forestry – Maine Geological Survey		
Department Contract Administrator or Grant Coordinator:		Amber Whittaker		
(If applicable) Department Reference #:				
Agency Department Code:		Advantage CT / RQS #:		CT 01A 20260514*2578
Amount: (Contract/Amendment/Grant)		\$19,850.00		
CONTRACT	Proposed/Original Start Date:	7/1/2026	Proposed/Most Recent End Date:	5/30/2027
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		GeoSep Services, LLC, Moscow, ID		
Brief Description of Goods/Services/Grant:		Zircon separation and U-Pb dating of zircons		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☒	G. Grant
☐	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

GeoSep Services will separate zircons from whole rock samples; select, mount, grind, and polish zircons, and conduct U-Pb laser ablation ICP-MS analysis with the goal of obtaining ages of the zircon samples. The samples are for igneous and detrital zircon dating in Maine as part of the USGS-funded STATEMAP geologic mapping program. The Maine Geological Survey does not have the facilities to conduct this kind of specialized analysis.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

GeoSep Services is one of only two commercial labs in the U.S. that provide this kind of analytical service; previously MGS has used Arizona LaserChron for this service. However, Arizona LaserChron has had such a huge backlog of samples that results were not obtained in the contracted 8- to 12-week window, but instead after 20+ weeks, which puts the grant project behind schedule. GeoSep Services provided data for the last few years in a very timely manner with exemplary communication on sample analysis. [Click or tap here to enter text.](#)

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

GeoSep Services rates are slightly higher than the only other competitor, but results from the competitor cannot be obtained within the grant cycle.

4. Describe the plan for future competition for the goods or services.

MGS will continue to work with both service providers depending on grant requirements.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

- ☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).
- ☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.
- ☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

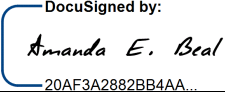
- ☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their

knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Amanda E. Beal, Commissioner	Date:	6/8/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

OSPS Section Only

Signature of DAFS Procurement Official:			
Typed Name:	Sterling Doiron	Date:	6/9/2026

Certificate Of Completion

Envelope Id: FF19B003-2E49-8B63-8094-3CE49628A7E3

Status: Completed

Subject: Complete with Docusign: 2_Internal_GeoSep_STATEMAP25_PJF_CT01A_20260514_2578.docx.pdf

Source Envelope:

Document Pages: 3

Signatures: 1

Envelope Originator:

Certificate Pages: 1

Initials: 0

Sterling Doiron

AutoNav: Disabled

77 State House Station

Envelopeld Stamping: Disabled

111 Sewall Street

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Augusta, ME 04333

Sterling.Doiron@maine.gov

IP Address: 198.182.163.113

Record Tracking

Status: Original

Holder: Sterling Doiron

Location: DocuSign

6/9/2026 11:29:53 AM

Sterling.Doiron@maine.gov

Signer Events

Signature

Timestamp

Sterling Doiron

Sterling.Doiron@maine.gov

Sterling Doiron

Security Level: Email, Account Authentication
(None)

Signed by:

Sterling Doiron

4C537C52B586437...

Signature Adoption: Pre-selected Style

Using IP Address: 198.182.163.113

Sent: 6/9/2026 11:29:57 AM

Viewed: 6/9/2026 11:30:01 AM

Signed: 6/9/2026 11:30:17 AM

Freeform Signing

Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

6/9/2026 11:29:57 AM

Certified Delivered

Security Checked

6/9/2026 11:30:01 AM

Signing Complete

Security Checked

6/9/2026 11:30:17 AM

Completed

Security Checked

6/9/2026 11:30:17 AM

Payment Events

Status

Timestamps