



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Defense, Veterans & Emergency Management – Military Bureau		
Department Contract Administrator or Grant Coordinator:		Tanya L Schaub, Contract/Grant Specialist		
(If applicable) Department Reference #:		25-030 original CT was 23-023		
Amount: (Contract/Amendment/Grant)		\$36,644.77	Advantage CT / RQS #:	15A20250613*3164 replacing 15A20230110*1850
CONTRACT	Proposed Start Date:	6/1/2025	Proposed End Date:	12/31/2026
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		OHA Power LLC, Denville, NJ		
Brief Description of Goods/Services/Grant:		Annual and quarterly Maintenance & Service for 4 – Combined Heat & Power (CHP) Units - MEARNG		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This contract is to cover the transfer of the contracted maintenance and service for the four remaining CHP units originally covered in PJF/CT 15A20230110*1850 from Aegis Energy Services to OHA Power LLC, Inc based on division closure and assignment of the contract, as of June 2025. These 4 units are located at Northern Maine Readiness Center (NMRC) in Presque Isle, ME (2 units), the Armed Forces Reserve Center (AFRC) in Bangor, ME and Field Maintenance Shop (FMS) #3 in Bangor.

Original approved pjf for CT20230110*1850 – *There are no local, state or federal personnel trained by the manufacturer to perform the service more effectually or more cost efficiently than the requested sole source service provider (Aegis) They are the only contractor in the world certified to conduct the maintenance services of the Aegis thermos Power 75KW, the Yanmar 35 KW and Yanmar 10KW combined heat and power plants (CHP)*

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The contractor (Dalkia Aegis, EDG Group) was chosen as part of CT 15A20230110*1850. One of the units covered in this original contract was subsequently sold to Tecogen, Inc with the sale being finalized prior to April 2023. The remaining 4 units stayed with Dalkia Aegis until they made the business decision to close the Service & Maintenance Division as of 6/3/2025. With this closure they assigned the future maintenance of our CHP's to OHA Power LLC as of 6/2/2025. This is the PJF for the resulting contract with OHA Power LLC 15A20250613*3164

When the project was bid out in 2023 Aegis was the only known company that could work on the CHP units, which is why they were the sole source vendor. They have reassigned the contract to a company that has been trained and "vetted" to be able to work on their and Yanmar's equipment.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Original contract had been negotiated and agreed upon costs.

New vendor is picking up the remaining 18 months of the contract at the original contracted pricing.

4. Describe the plan for future competition for the goods or services.

Future contracts will follow all proper purchasing requirements and guidelines and seek competitive bids.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.


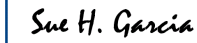
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	Signed by:  <small>F3A3608E0A33464...</small>		
Typed Name:	Michelle Lenihan, Deputy Commissioner	Date:	27 June 2025
Signature of DAFS Procurement Official:	DocuSigned by:  <small>E5DB92AC0F8D490...</small>		
Typed Name:	Sue H. Garcia	Date:	6/27/2025