



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**OFFICE OF STATE PROCUREMENT SERVICES**  
 STATE OF MAINE

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Public Safety – Maine State Police Crime Lab	
Department Contract Administrator or Grant Coordinator:		Lt. Michael Zabarsky Alexander Gibson	
(If applicable) Department Reference #:		RQS 16A 20250612*1918	
Amount: (Contract/Amendment/Grant)		\$ 23,837.00	Advantage CT / RQS #:
CONTRACT	Proposed Start Date:	<b>6/1/2025</b>	Proposed End Date: 7/31/2026
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Faro Technologies Inc 250 Technology Park Lake Mary, FL 32746 Tom Hall <a href="mailto:tom.hall@faro.com">tom.hall@faro.com</a> 630-768-5093	
Brief Description of Goods/Services/Grant:		FOCUS Complete Care Annual maintenance and upgrades for 2 crime lab / ERT LiDAR scanners. As well as Faro “SCENE” and Faro “ZONE 3D Expert” annual software upgrades and subscriptions for 5 computers which operate the lidar scanning systems.	

**PART II: JUSTIFICATION FOR VENDOR SELECTION**

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input checked="" type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified

<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The State Police and judicial process relies on the Faro Focus Laser Scanners for 3D capture of crime scenes. They are able to give accurate 3D measurements and reconstruction that are essential for investigations and court proceedings. The Faro "FOCUS Complete Care" covers and ensures they remain operational with little or no downtime, including firmware updates, calibration, repairs and annual maintenance to maintain accuracy. The "ZONE" and "3D Expert" software subscriptions are imperative for processing scan data and creating 3D visualizations and supporting 3D visualizations and virtual reality views for courtroom proceedings. Without these subscriptions, the lab's ability to process and utilize scan data would be compromised, potentially impacting court outcomes. Maintaining an annual service contract avoids potentially very costly out-of-warranty repairs and ensures access to the latest software updates.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Faro Technologies Inc is a leading provider of 3D measurement and imaging solutions, including the Faro Focus Laser Scanners used by the Maine State Police Crime Lab since 2019. The "FOCUS Complete Care" plan is a proprietary service offered by Faro which covers the annual Maintenance, repairs, and upgrades for our 2 Faro specific "LiDAR" scanners. Similarly, "Zone" and "SCENE 3D Expert" are specialized software designed specifically to integrate with Faro's hardware for processing point cloud data, critical for 3D capturing, documenting, and analyzing crime scenes for use by the criminal justice system. Also, their pricing is well below any other terrestrial scanner equipment and their customer service is outstanding.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The original quote for 1 year service for all instruments and devices was \$25,781.00 and ERT Commander Sgt. Scott Bryant was able to negotiate a discount of \$1,944.00, bringing the total for all annual service down to \$23,837.00.

4. Describe the plan for future competition for the goods or services.

At this time due to proprietary technology, Faro is the only company that can offer these products and services for the current lab infrastructure. If other technology and service plans become available from other providers, the MSP Crime lab will utilize statutorily correct competitive bid processes at that time.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.


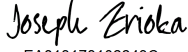
**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

*Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).*

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	 <a href="#">Michael Sauschuck (Jun 12, 2025 13:03 EDT)</a>		
Typed Name:	Michael Sauschuck, Commissioner	Date:	
Signature of DAFS Procurement Official:	DocuSigned by:  EA813178102243C...		
Typed Name:	Joseph Zrioka, Director of IT Procurement	Date:	6/23/2025






# Faro Technologies PJJ

Final Audit Report

2025-06-12

Created:	2025-06-12
By:	Alexander Gibson (Alexander.T.Gibson@maine.gov)
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## "Faro Technologies PJJ" History

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