



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
OFFICE OF STATE PROCUREMENT SERVICES  
STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

**INSTRUCTIONS:** Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		DPS / Fire Marshal's Office	
Department Contract Administrator or Grant Coordinator:		Chief, Shawn Esler – State Fire Marshal	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 78,335.78	Advantage CT / RQS #:	20250429*1582
CONTRACT	Proposed Start Date: <b>5/1/2025</b>	Proposed End Date:	6/30/2025
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		FARO Technologies, Inc. 125 Technology Park Lake Mary FL 32746-7115 Phone No: 407-333-9911	
Brief Description of Goods/Services/Grant:		FARO Laser Scanner Focus Premium (Scene Scanner) Multi-year maintenance plan Multiple accessories for optimal field performance	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization



Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The State Fire Marshal's Office requires the purchase of one FARO Focus Premium Laser Scanner, battery power block, carbon fiber tripod and accessories, 3D scale bar kit, laser scanner training, premium complete care 3-year maintenance plan, and a 3-year upgrade package.

The State Fire Marshal's Office responds to fires and explosions throughout the state, in order to document, process, analyze, and thoroughly investigate the origin and cause. These fire scenes by their very nature are unpredictable, very complicated, and uncontrolled environments. Because these scenes are often located in heavily damaged buildings, with numerous hazards, we are required to do a thorough job documenting the scene. When fires or explosions are caused as a result of a criminal act there is a large degree of attention directed at the work done at the crime scene to properly document the scene prior to disruption that is inherent with origin and cause determination, along with evidence collection. Having a properly and professionally documented scene benefits the public as we identify ways to help prevent future tragedies and will benefit the accused and the accuser in criminal events. Investigators must collect quality evidence that can be used later in a court of law. The normal process of fire scene investigation requires the disturbance of items in the scene and sometimes requires the removal and/or disassembly of parts of the building. This tool will allow the most current documentation abilities in the industry

By obtaining a 3D Crime Scene Scanner from FARO, this instrument will give our team the distinct ability to record the condition of the crime scene and related artifacts of evidence in a way that can aid those involved in the investigation or triers of fact with understanding how the crime scene presented when we first arrived at the incident. Having this equipment will allow our teams to process these scenes with greater confidence and more efficiently.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Fire Marshal's Office is seeking to purchase the FARO Focus Premium 200m 3D crime scene scanner from the same vendor used by the Maine State Police and Maine Warden Service. The Fire Marshal's Office has spoken with members from both MSP & MWS who utilize this tool and understand the value it has provided for their investigations. In addition to other State Agencies using this technology, FARO is the most common brand used by other public safety agencies around the state, which include Portland and Bangor Police.

Continuing to use FARO Technologies is critical to the sharing of information amongst our organizations. When our investigations involve serious criminal behavior, such as a homicide, the ability for our team of investigators to work seamlessly with the State Police or any other agency is paramount. For this to happen, the program we will use must be compatible with what others use so that when other agency investigators are receiving the data we produce, they have the ability to process it, the equipment already available to open it, and have familiarity with what they are working with. Though the State Police or other agencies may not have the most recent version of



**PART III: SUPPLEMENTAL INFORMATION**

the tool, FARO Technologies does integrate with their previous versions, so this will help ensure a smooth transition of data between our agencies. This will not be possible if we don't stay with FARO Technologies.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Fire Marshal's Office met with a representative from FARO Technologies to understand which tool would be best suited for our investigators, along with what would help enhance the technology currently being used in the State. We requested a quote, which includes onsite training here in Maine, multi-year service warranties on the products, and multi-year licenses for the use of this tool. The unit we are purchasing is more modern, though the same tool purchased by the Maine Warden Service in 2023. The pricing was deemed fair and reasonable by Fire Marshal Esler.

4. Describe the plan for future competition for the goods or services.

If this purchase is needed in the future, the Fire Marshal's Office will, again, research other companies to see if they meet our requirements to satisfy the competitive bid process. At this time, we did not find any other companies that meet our needs.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

- ☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).
- ☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
- ☒ No – If No, proceed to Part V.

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

*Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).*

- ☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.


Signature of requesting  
Department's Commissioner  
(or designee):

Typed Name:

Derek Gorneau

Date:

5/22/25

Signature of DAFS  
Procurement Official:DocuSigned by:  
  
EA813178102243C...

Typed Name:

Joseph Zrioka, Director of IT Procurement

Date:

6/10/2025