



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**OFFICE OF STATE PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

### PART I: OVERVIEW

Department Office/Division/Program:		Inland Fisheries and Wildlife/Resource Management/Lands Program	
Department Contract Administrator or Grant Coordinator:		Leigh E. Hoar III Lands Management Biologist	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$ 6,900.00	Advantage CT / RQS #:	09A-20250602000000002976
CONTRACT	Proposed Start Date:	6/18/2025	Proposed End Date: 9/12/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		King's Arrow Company LLC Fayette, Maine	
Brief Description of Goods/Services/Grant:		Roadside site clearing	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

*Please respond to ALL of the questions in the following sections.*

### **PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Department of Inland Fisheries and Wildlife (MDIFW) is conducting maintenance on the land management road at the Chesterville Wildlife Management Area in Chesterville, Maine. The final three quarters of a mile of road has grown up to the point where it requires tree removal in order to properly conduct road maintenance for management access.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The selected vendor is willing to perform the small operation necessary to clear roadside trees for road maintenance to proceed. The total timber volume in all products is estimated at 33 gross cords, which is too small a volume to conduct a conventional harvesting operation. Operators willing to perform small-scale operation are uncommon and those willing to bid on one are even more rare. King's Arrow lives in a nearby town and can work on this project as time allows and within a time frame established by the Department.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The project cost is based on a rate factoring in movement of equipment to and from the site, a long skidding distance to the end of the road, marketing challenges associated with the small volume of several products, as well as disposal of those products.

4. Describe the plan for future competition for the goods or services.

Continued use of the competitive process wherever possible. Should other vendors willing to perform this type of work emerge, they will be solicited for quotes.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.☒ No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE***Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.*☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

DocuSigned by:

*Judith Camuso*

2E11918D8425475...

Typed Name:

Judith A. Camuso

Date:

6/2/2025

Signature of DAFS  
Procurement Official:

DocuSigned by:

*Martha Verhille*

891CE7A1493D45B...

Typed Name:

Martha Verhille

Date:

6/9/2025

## Certificate Of Completion

Envelope Id: 0979A96D-B881-4149-95E1-F54C989178A9

Status: Completed

Subject: Complete with Docusign: Kings Arrow PJF 09A-20250602-2976 roadside clearing Chesterville WMA.pdf

Source Envelope:

Document Pages: 3

Signatures: 1

Envelope Originator:

Certificate Pages: 4

Initials: 0

Karen Estabrook

AutoNav: Enabled

353 Water Street

Envelopeld Stamping: Enabled

41 SHS

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Augusta, ME 04333-0041

Karen.Estabrook@maine.gov

IP Address: 76.38.195.69

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Pool: Inland Fisheries and Wildlife

Location: Docusign

## Signer Events

Judith Camuso

judy.camuso@maine.gov

Commissioner

Security Level: Email, Account Authentication (None)

## Signature

DocuSigned by:

*Judith Camuso*

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Sent: 6/2/2025 12:07:40 PM

Viewed: 6/2/2025 12:35:11 PM

Signed: 6/2/2025 12:35:33 PM

## Electronic Record and Signature Disclosure:

Accepted: 10/19/2020 7:28:05 AM

ID: 24d64f2e-00cf-46c0-b117-54ad17a1fc59

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent

Hashed/Encrypted

6/2/2025 12:07:40 PM

Certified Delivered

Security Checked

6/2/2025 12:35:11 PM

Signing Complete

Security Checked

6/2/2025 12:35:33 PM

Completed

Security Checked

6/2/2025 12:35:33 PM

## Payment Events

## Status

## Timestamps

## Electronic Record and Signature Disclosure

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [heather.rodrique@maine.gov](mailto:heather.rodrique@maine.gov)

### **To advise Inland Fisheries and Wildlife of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [heather.rodrique@maine.gov](mailto:heather.rodrique@maine.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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