



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Maine State Police – Troop F	
Department Contract Administrator or Grant Coordinator:		Lt. Brain Harris Alexander Gibson	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)		\$5,465	Advantage CT / RQS #: RQS 16A 20250521*1755
CONTRACT	Proposed Start Date:	7/1/2025	Proposed End Date: 6/30/2026
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Trane US Inc. VC1000002971 860 Spring St. Unit 1 Westbrook, ME 04092	
Brief Description of Goods/Services/Grant:		HVAC Equipment Schedule Service Agreement for Model# CGAM026A2H Serial# U12L32982	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This service agreement with Trane US Inc. protects and enhances full system functionality by ensuring that components are well maintained and functioning to OEM standards, and that the system is tailored to our Needs.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

As shown in quote/service agreement, Trane is the manufacturer of this equipment, and so are specifically knowledgeable with their Air-Cooled Chiller and it's Scroll Compressors.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Cost increased a small amount from last year's price, resulting in a price of \$5,465 for a years service of a CGAM Annual Inspection, CGAM Operational Inspection, and Air Cooled Scroll Seasonal Shut Down.

4. Describe the plan for future competition for the goods or services.

In the future, when/if a different HVAC system is purchased, we will use the competitive bidding process.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.


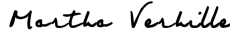
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Michael Sauschuck, Commissioner	Date:	5/21/2025
Signature of DAFS Procurement Official:	<div> DocuSigned by:  891CE7A1493D45B... </div>		
Typed Name:	Martha verhille	Date:	6/6/2025






Trane PJF - Unsigned

Final Audit Report

2025-05-21

Created:	2025-05-21
By:	Alexander Gibson (Alexander.T.Gibson@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAgt8sWh8APTd1Rgp_Mtd-zi1yVqSve_eo

"Trane PJF - Unsigned" History

-  Document created by Alexander Gibson (Alexander.T.Gibson@maine.gov)
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-  Document emailed to Michael Sauschuck (michael.sauschuck@maine.gov) for signature
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-  Email viewed by Michael Sauschuck (michael.sauschuck@maine.gov)
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-  Document e-signed by Michael Sauschuck (michael.sauschuck@maine.gov)
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-  Agreement completed.
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