

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Dept of Marine Resources, Bureau of Marine Science		
Department Contract Administrator or Grant Coordinator:		Matt Davis/HQ-Finance		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 7,270.00	Advantage CT / <u>RQS</u> #:	13A 20240516000000001647
CONTRACT	Proposed Start Date:	3/29/2024	Proposed End Date:	8/1/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Innovasea, 20 Angus Morton Drive, Bedford, Nova Scotia, Canada B4B 0L9		
Brief Description of Goods/Services/Grant:		The purchase and shipment of 3 specially designed acoustic receivers for tracking white sharks in the Gulf of Maine.		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The devices purchased herein will be deployed along coastal Maine to work in tandem with existing receivers and transmitters to track the distribution and habitat use of white sharks in coastal Maine waters.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Innovasea produces premium-quality equipment that is used in marine species biomonitoring around the world. Their receivers are configured to work alongside Innovasea acoustic transmitters, which are deployed throughout the region and greater Atlantic. This combination of equipment will enable our team to track the movement patterns of tagged white sharks.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The associated costs are based on the quoted amount for one type of acoustic receiver.

4. Describe the plan for future competition for the goods or services.

Until a similar monitoring system is produced by another company and is more effective, Innovasea is the main provider for this type of receiver equipment.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>Carl Wilson</i>		
	Carl Wilson (May 16, 2024 15:11 EDT)		
Typed Name:	Carl Wilson, Director of Marine Science	Date:	5/16/2024
Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i>		
	2D5B6E39F57E44A...		
Typed Name:	william J.E. Allen	Date:	6/14/2024

NOI 0620240698 06/17/2024 - 06/23/2024







PJF- RQS 13A 20240516-1647

Final Audit Report

2024-05-16

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