



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Marine Resources/Bureau of Marine Patrol		
Department Contract Administrator or Grant Coordinator:		Captain Colin MacDonald/HQ-Finance		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 10,222.54	Advantage CT / <u>RQS</u> #:	13A 20240603000000001730
CONTRACT	Proposed Start Date:	5/6/2024	Proposed End Date:	5/17/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		John Pride Diesel Repair 1393 Augusta Road Bowdoin, ME 04287		
Brief Description of Goods/Services/Grant:		Emergency diesel engine repair		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department of Marine Resources - Bureau of Marine Patrol is a state law enforcement agency responsible for investigative and protective services work involving the enforcement of marine resource conservation laws, rules, and regulations within the jurisdiction of the Maine Marine Patrol. Responsibilities include patrolling an assigned coastal area and protecting marine resources, coastal property, and the public. Work includes investigating complaints and incidents; enforcing motor vehicle and other laws; response to crimes in progress and enforcing Maine statutes, which include misdemeanor and felony crimes.

The P/V Dirigo II is a thirty-eight-foot offshore patrol vessel operated by the Bureau of Marine Patrol. The vessel provides a year-round patrol function and maintains search and rescue capabilities in both inshore and offshore coastal waters. The P/V Dirigo is currently out of service at the advice of a professional marine diesel mechanic due to a faulty exhaust manifold gasket. This is an issue that has caused exhaust to leak into the turbo, which in turn will eventually destroy the turbo. Complete failure of this system would cause catastrophic damage to the vessel's engine and potentially endanger crew and passengers aboard the vessel.

The Bureau of Marine Patrol must immediately arrange for repair work to be completed to be able to safely place the vessel back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The listed vendor has repair and maintenance history aboard the P/V Dirigo II and is a certified marine diesel mechanic for Caterpillar engines. The vendor is geographically near where the P/V Dirigo II is currently docked. The vendor is available to complete the required repair work immediately.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The selected vendor is a reputable company whom we have utilized for timely and routine repairs to the P/V Dirigo and other vessels owned by the bureau in the past.

4. Describe the plan for future competition for the goods or services.

Most repair and maintenance work aboard the Bureau's large vessel fleet is completed by professional marine mechanics and boatyards through the State of Maine competitive bid process.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

 Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s). Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Does the requesting Department signatory understand and acknowledge Maine's COI Statute?

 Yes, the requesting Department understands and acknowledges [MRS Title 5, §18-A, 2.](#)**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<u><i>Meredith Mendelson</i></u> Meredith Mendelson (Jun 3, 2024 14:09 EDT)		
Typed Name:	Meredith Mendelson, Deputy Commissioner	Date:	6/3/24
Signature of DAFS Procurement Official:	DocuSigned by: <i>Michael McNeil</i> 7008796FB36A449...		
Typed Name:	Michael McNeil	Date:	Michael McNeil

NOI 0620240663

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Final Audit Report

2024-06-03

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