



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Marine Resources/Bureau of Marine Science/Biological Monitoring and Assessment		
Department Contract Administrator or Grant Coordinator:		Carl Huntsberger/HQ-Finance		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 7,060	Advantage CT / <u>RQS</u> #:	13A 20240513000000001612
CONTRACT	Proposed Start Date:	5/15/2024	Proposed End Date:	8/15/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Marel Inc. 227 W Monroe Suite 2000 Chicago IL 60606		
Brief Description of Goods/Services/Grant:		Motion compensated marine scientific scale		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The DMR scallop program has been awarded a scallop survey in federal waters. Written into this proposal were the funds to purchase this motion compensated scale. This specialized scale is needed to accurately weigh individual scallop tissues while compensating from the motion of the vessel.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This scale is the industry standard for scientific measurements at sea and is required for the quality of data expected to be collected. Various vendors have been tested by C. Huntsberger in the past for similar work, which found that no other vendors produced scales capable of the measurements needed for this work. One company advertises scales which would meet our criteria but after testing C. Huntsberger found they did not function at sea.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This is a fair market price for the quality of these scales; the price includes a 10% discount extended from an expired discount. Other DMR departments and scientific organizations pay similar amounts for this product. The cost of this scale was specifically written into the awarded grant for the federal scallop survey.

4. Describe the plan for future competition for the goods or services.

Marel is the only company on the market that produces a scale capable of producing accurate weights of individual scallops at sea. While there are other scales marketed for this purpose, these other scales have been tested by C. Huntsberger under a previous grant and do not function as advertised and don't provide accurate weights at sea in the best conditions and fail to function in adverse conditions. C. Huntsberger has used the same model we are planning to purchase here for many projects and from experience knows that this scale is the only option for collecting weights of individual scallop tissues at sea. For future purchases we will confirm that this is still the case.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.



PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Does the requesting Department signatory understand and acknowledge Maine’s COI Statute?

Yes, the requesting Department understands and acknowledges [MRS Title 5, §18-A, 2.](#)

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	 Carl Wilson (May 14, 2024 13:34 EDT)		
Typed Name:	Carl Wilson, Director of Marine Science	Date:	5/14/2024
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>7008796FB36A449...</small>		
Typed Name:	Michael McNeil	Date:	6/6/2024

noi 0620240653




PJF- RQS 13A 20240513-1612

Final Audit Report

2024-05-14

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