

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Marine Resources/Marine Mammal/MIGL		
Department Contract Administrator or Grant Coordinator:		Briony Donahue/HQ-Finance		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 750,000.00	Advantage <u>CT</u> / RQS #:	13A 20240509000000003177
CONTRACT	Proposed Start Date:	5/17/2024	Proposed End Date:	5/16/2026
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:	Click or tap to enter a date.	Grant Start Date:	Click or tap to enter a date.
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		VC1000034248/ GOMLF/ Kennebunk ME		
Brief Description of Goods/Services/Grant:		Administer MIGL participant payments		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this contract is to administer payments for the Maine Innovative Gear Library (MIGL) to participating industry members. The MIGL will be working with lobster and gillnet participants to test on-demand and innovative fishing gear aimed to reduce vertical lines in the water column. The Gulf of Maine Lobster Foundation (GOMLF) is partnered with DMR as part of the NFWF award along with 6 other Maine organizations who work directly with the fishing community. This has the potential to reduce risk to protected species such as the endangered North Atlantic Right Whale. The data collected as part of this work is essential to inform management of the viability and best practices of these gear in different parts of the coast of Maine. GOMLF is best suited to provide compensation to participating fishermen involved in gear testing.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Maine Innovative Gear Library is a newly formed program that seeks to work directly with fixed gear fishermen in Maine to test on-demand and innovative gear in diverse communities along the coast. GOMLF is a partner in the Maine Innovative Gear Library Community and Engagement Outreach program funded through a grant with NFWF. GOMLF has been a reputable source for collaborative research and has a history of working collaboratively to administer payments for vessel services. The fishing industry relies on daily or weekly payments while the State payment system is inefficient for these purposes. It is necessary that an outside organization rapidly administers vessel compensation to ensure a positive relationship with participants working to test gear with the MIGL. DMR has chosen to partner with GOMLF due to their low indirect cost, which would be notably through other organizations.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The GOMLF charges an indirect rate of 5%, which is less than other organizations working with the Maine Innovative Gear Library.

4. Describe the plan for future competition for the goods or services.

This project is essential to inform management of the successes and failures of novel on-demand and innovative gear aimed at reducing the number of vertical lines in the water column. Funding for this work is through the Consolidated Appropriations Act. Payments to participating fishermen will be adjusted if participation reaches max capacity.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPAMJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):

Typed Name: Patrick Keliher

Date: 5/22/24

Signature of DAFS Procurement Official:

DocuSigned by:
Kathy Paquette
41C2BA36FAF44CD...

Typed Name: Kathy Paquette

Date: 6/5/2024