



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

Table with 5 columns and 10 rows. Section: PART I: OVERVIEW. Fields include: Department Office/Division/Program, Department Contract Administrator or Grant Coordinator, (If applicable) Department Reference #, Amount, Advantage CT / RQS #, CONTRACT/AMENDMENT/GRANT type, Proposed/Original/Previous dates, Vendor/Provider/Grantee Name, City, State, and Brief Description of Goods/Services/Grant.

Section: PART II: JUSTIFICATION FOR VENDOR SELECTION. Check the box below for the justification(s) that applies to this request. (Check all that apply.) Table with 4 columns and 4 rows of options: A. Competitive Process, B. Amendment, C. Single Source/Unique Vendor, D. Proprietary/Copyright/Patents, G. Grant, H. State Statute/Agency Directed, I. Federal Agency Directed, J. Willing and Qualified.

<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

<b>PART III: SUPPLEMENTAL INFORMATION</b>	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	
<p>Seventy-two (72) helmets will equip each Maine Criminal Justice Academy Basic Law Enforcement Training Program cadet with an issued helmet and throat protector to provide proper protection from projectile impacts during scenario-based training. These individually issued helmets will limit the spread of disease (COVID-19, Flu, etc.) that would otherwise occur through sharing of equipment/cross contamination which can occur now due to the limited number of available helmets.</p> <p>Warq Pro helmets are new to the market and offer superior functionality over the current manufacturer's helmet (Simunion) in use by offering:</p> <ul style="list-style-type: none"> <li>• head protection from falls/bumps</li> <li>• a wider field of view (210 degrees instead of 180 degrees)</li> <li>• an anti-fog design</li> <li>• unmuffled sound transmission to wearer</li> <li>• a modular construction allowing for repair or replacement of parts damaged through use and routine wear</li> <li>• one size fits all due to internal helmet harness / construction, eliminating need to stock specific sizes which occurs with the current Simunion helmet</li> <li>• a five year warranty (instead of 1 year)</li> </ul> <p>This helmet will augment the training for students by more closely approximating the real life conditions that exist which the scenario-based training seeks to replicate, while still offering proper protection. Warq Pro helmets are also impact rated for a myriad of other common training projectiles on the market and meet EN166A and ASTM F1776 standards for protective eyewear and / or eye, face, and head protective devices (please see the specification sheet attached hereto and incorporated herein by reference as Appendix A); this will allow our staff to utilize other projectile types in future training offerings, if needed.</p> <p>Additionally, the current Simunion helmets used in training are as much as 24 years old and are well beyond their intended service life of approximately 5 to 10 years.</p>	
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	
<p>Rampart USA Corporation is the sole distributor for Warq helmets in the United States (see supporting letter attached hereto and incorporated herein by reference as APPENDIX B).</p>	
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	

**PART III: SUPPLEMENTAL INFORMATION**

The funding for the purchase is available to the Department of Public Safety through Federal funds via the Coronavirus Emergency Supplemental Funding Grant. Purchases are intended to help mitigate the risk of exposure and spread of illness.

Cost for the helmets was negotiated with Rampart USA Corp through representative Business Development Manager USA Austin Fuller who offered discounted pricing from the MSRP of \$400 to \$359 / helmet in part due to a normal company law enforcement discount (normally \$379/helmet) and in part due specifically to Maine Criminal Justice Academy’s role and mission in statewide training of all law enforcement and corrections officers (an additional discount of \$20/helmet).

4. Describe the plan for future competition for the goods or services.

For any future purchases, additional research will be conducted regarding available equipment on the market, how this equipment would meet the current needs of our staff and students, and any additional available sources for said equipment with any eye toward identifying competitive pricing.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Does the requesting Department signatory understand and acknowledge Maine’s COI Statute?

Yes, the requesting Department understands and acknowledges [MRS Title 5, §18-A, 2.](#)

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	<i>Derek A Gorneau</i>		
Typed Name:	Assistant to the Commissioner Derek Gorneau	Date:	

Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i> 2D5B6E39F57E44A...		
Typed Name:	william J.E. Allen	Date:	6/4/2024

NOI 0620240641 06/04/2024 - 06/10/2024






# Procurement Justification Form (PJF)\_REV-03.12.2024.MCJA, WARQ protective helmets from COVID-19 Grant.05132024 FINAL

Final Audit Report

2024-05-22

Created:	2024-05-21
By:	Iris Rogers (iris.rogers@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEFhX2N1vP6ThtS1Ulem5iZywOlqFF9G

## "Procurement Justification Form (PJF)\_REV-03.12.2024.MCJA, WARQ protective helmets from COVID-19 Grant.05132024 FINAL" History

-  Document created by Iris Rogers (iris.rogers@maine.gov)  
2024-05-21 - 7:24:38 PM GMT
-  Document emailed to Derek Gorneau (derek.gorneau@maine.gov) for signature  
2024-05-21 - 7:24:59 PM GMT
-  Email viewed by Derek Gorneau (derek.gorneau@maine.gov)  
2024-05-22 - 1:11:49 AM GMT
-  Document e-signed by Derek Gorneau (derek.gorneau@maine.gov)  
Signature Date: 2024-05-22 - 1:11:57 AM GMT - Time Source: server
-  Agreement completed.  
2024-05-22 - 1:11:57 AM GMT