



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Education / Office of Innovation		
Department Contract Administrator or Grant Coordinator:		Beth Lambert		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 6,293,987.00	Advantage CT / RQS #:	20230508000000003093
CONTRACT	Proposed Start Date:	7/1/2023	Proposed End Date:	6/30/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		BARR CENTER, ST. LOUIS PARK, MN		
Brief Description of Goods/Services/Grant:		The BARR center will provide coaching, training, and curriculum in the BARR method to Maine schools.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

BARR (Building Assets, Reducing Risks) is an evidence-based system that has extensive research showing its significant impact on student achievement, attendance, engagement, behavior, and social-emotional skills. BARR is also a promising practice for increasing teacher retention because teachers working on teams with a smaller community of students benefit from greater efficiencies, stronger teacher-student relationships, and an increased sense of efficacy – all of which are related to higher levels of reported job satisfaction and educator retention.

All of those domains were impacted by Covid for all students in our state, and all of these domains are necessary for learning and achievement. This intervention, therefore, addresses learning loss needs.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The model is unique to the BARR center. The BARR model uses eight interlocking strategies that build intentional relationships, utilize real-time data, and enable schools to achieve concrete academic, social and emotional outcomes for each and every student. They have a 100% success rate in schools of all shapes and sizes.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The BARR center has a standard package for school startup that included coaching, training, professional development, and tools and resources that are competitive with national averages.

4. Describe the plan for future competition for the goods or services.

When there are multiple vendors who can provide a service, the Department will use competition for goods and services.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Procurement Justification Form (PJF)

Signature of requesting Department's Commissioner (or designee):	<i>Pender Makin</i>		
Typed Name:	Pender Makin	Date:	6/16/2023
Signature of DAFS Procurement Official:	DocuSigned by: <i>David Morris</i> 2A044AF5081F402...		
Typed Name:	David Morris	Date:	6/26/2023

**Certificate Of Completion**

Envelope Id: 14670ED8BBE2426BAC4CD95EFAACD7D8	Status: Completed
Subject: Please DocuSign This Document	
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Document Pages: 3	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Pender Makin
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	Pender.Makin@maine.gov
	IP Address: 64.207.219.73

**Record Tracking**

Status: Original 6/16/2023 8:22:14 AM	Holder: Pender Makin Pender.Makin@maine.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Maine Department of Education	Location: DocuSign

**Signer Events**

Signature	Timestamp
Pender Makin Pender.Makin@maine.gov Commissioner Carahsoft OBO Maine Department of Education Security Level: Email, Account Authentication (None)	Sent: 6/16/2023 8:22:15 AM Viewed: 6/16/2023 8:22:26 AM Signed: 6/16/2023 8:22:44 AM Freeform Signing
Signature Adoption: Pre-selected Style Using IP Address: 198.182.163.113	

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Envelope Sent	Hashed/Encrypted	6/16/2023 8:22:15 AM
Certified Delivered	Security Checked	6/16/2023 8:22:26 AM
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Completed	Security Checked	6/16/2023 8:22:44 AM

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