



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Maine DOT Region 4 Fleet	
Department Contract Administrator or Grant Coordinator:		Jeremy Schobel	
(If applicable) Department Reference #:		T21-712	
Amount: (Contract/Amendment/Grant)		\$ \$5,780.69	Advantage CT / RQS #: 20230621000000001584
CONTRACT	Proposed Start Date:	4/28/2023	Proposed End Date: 5/30/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		United Construction & Forestry, Hermon Me. 04401	
Brief Description of Goods/Services/Grant:		Repairs to loader T21-712 Turbo Charger actuator fault code and Work Light fault codes	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The decision to use a commercial repair facility was made as our Fleet Technicians currently do not have the ability to read John Deere codes or the ability to recalibrate a Turbo actuator.

Crew 71404's John Deere Loader (T21-712) was experiencing work light issues and flashing codes for The Turbo Charger actuator calibration fault; the unit was sent to United construction and Forestry to decipher the codes. The technician determined the wiring codes showed that there was a continuity fault in wires G04 and L26, this was fixed in house at the Bangor Fleet Garage upon the units return from the Dealer.

The Technician also determined the turbocharger was outside the parameters to be recalibrated as it rejected any attempt for recalibration. A remanufactured Turbo Charger at the cost of \$2,545.09 was installed by the United Construction & Forestry Technician along with a new exhaust filter isolator at a cost of \$261.28 and some miscellaneous parts, The total parts cost was \$2,914.71, The total Labor cost was \$2,624.11 add in the miscellaneous cost of \$241.87 and the total cost of the repairs at United Construction & Forestry was \$5,780.69.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The selected vendor for this work has certified technicians trained in the diagnostic repairs associated with the Engine Codes and Electrical Codes, the magnitude and scope of this repair was considered, and the logical decision was to send the Unit (T21-712) to the nearest John Deere dealer. At the time of the Breakdown Region 4 Fleet Services had an extensive amount Equipment down. So, in order to speed up the repair and return to the crew the decision was made to send unit T21-712 to the dealer for repairs.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This decision was made with the intention of getting a properly repaired piece of equipment back in a timely manner with minimal impact to the owning crew's summer work plan. The Unit (T21-712) was sent to the dealer (United Construction and Forestry) to decipher the codes.

United Construction & Forestry is a local and certified John Deere Dealer. They have all the appropriate tools and training to efficiently and cost effectively complete a repair of this significance. This repair would not have been something the Department could have cost effectively undertaken without the ability to decipher John Deere codes and given the amount of other equipment that was down at the time. This was the best way to get the unit returned to the crew in an acceptable turnaround time.

4. Describe the plan for future competition for the goods or services.

PART III: SUPPLEMENTAL INFORMATION

Only a very limited number of repair shops in the Bangor area have the capacity to undertake repairs of this significance. The criticality of returning this Loader to service as soon as possible, deemed it impractical to look outside the Bangor area for these repairs. United Construction & Forestry was willing to do the repairs upon request and in a timely manner.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: <i>Kyle A. Hall</i> 51BA1171F8B9463...		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	6/13/2023
Signature of DAFS Procurement Official:	DocuSigned by: <i>Michelle Fournier</i> 066BBD96EE5347F...		
Typed Name:	Michelle Fournier	Date:	6/23/2023